
SAFE SCHOOLS STUDENT INCIDENT REPORTING – Part 1

Report No: _____	CONFIDENTIAL SAFE SCHOOLS INCIDENT REPORTING – PART 1
1. Name of Student(s) Involved (if known)	_____ _____
2. Location of Incident (check one)	<input type="checkbox"/> At a location in the school or on school property (please specify) _____ <input type="checkbox"/> At a school-related activity (please specify) _____ <input type="checkbox"/> On a school bus (please specify route number) _____ <input type="checkbox"/> Other (please specify) _____
3. Time of Incident	Date: _____ Time: _____
4. Type of Incident (Check all that apply)	<p>Activities for which suspension must be considered under section 306(1) of the <i>Education Act</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Uttering a threat to inflict serious bodily harm on another person; <input type="checkbox"/> Possessing alcohol, illegal and/or restricted drugs; <input type="checkbox"/> Being under the influence of alcohol; <input type="checkbox"/> Possessing cannabis (unless the pupil is a medical cannabis user); <input type="checkbox"/> Giving cannabis to a minor; <input type="checkbox"/> Being under the influence of cannabis (unless the pupil is a medical cannabis user); <input type="checkbox"/> Swearing at a teacher or at another person in a position of authority; <input type="checkbox"/> Committing an act of vandalism that causes extensive damage to school property at the student's school or to property located on the premises of the student's school; <input type="checkbox"/> Bullying; <input type="checkbox"/> Any act considered by the principal or designate to be contrary to the Board or school Code of Conduct. <p>Activities for which expulsion must be considered under section 310(1) of the <i>Education Act</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Possessing a weapon, including possessing a firearm or knife; <input type="checkbox"/> Using a weapon to cause or to threaten bodily harm to another person; <input type="checkbox"/> Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner; <input type="checkbox"/> Committing sexual assault; <input type="checkbox"/> Trafficking in weapons, illegal or restricted drugs; <input type="checkbox"/> Committing robbery; <input type="checkbox"/> Giving alcohol or drugs to a minor; <input type="checkbox"/> Bullying, where the student has been previously suspended for bullying and creates an unacceptable risk to the safety of another person; <input type="checkbox"/> Hate-based infractions; <input type="checkbox"/> A pattern of behaviour that is so inappropriate that the student's continued presence is injurious to the effective learning and/or working environment of others; <input type="checkbox"/> Activities engaged in by the student on or off school property that cause the student's continuing presence in the school to create an unacceptable risk to the physical or mental well-being of other person(s) in the school or Board;

- Activities engaged in by the student on or off school property that have caused extensive damage to the property of the Board or to goods that are/were on Board property;
- The student has demonstrated through a pattern of behaviour that she/he has not prospered by the instruction available to him or her and that she/he is persistently resistant to making changes in behaviour which would enable him or her to prosper;
- Any act considered by the principal or designate to be a serious violation of the requirements for student behaviour and/or a serious breach of the Board or school Code of Conduct.

5. Report submitted by: Name: _____

Role in School Community: _____

Signature: _____

Date: _____

Contact Information:

Location: _____ Telephone: _____

6. FOR PRINCIPAL'S USE ONLY: Check if incident was a **violent incident**, as defined in Policy/Program Memorandum No. 120.

Violent Incident

Information is collected under the authority Part XIII of the Education Act in accordance with the Municipal Freedom of Information and Protection of Privacy Act, and shall be used for the purpose of student discipline. Questions about information collected on this form shall be directed to the school principal.