



**Hastings and Prince Edward
District School Board**

FORM 385-1

Adopted	September, 2009
Last Revised	September, 2009
Review Date	September, 2011

Community Threat Assessment

[Date]

Dear Parents/Guardians:

Hastings and Prince Edward District School Board (HPEDSB) is committed to providing safe learning environments for students, staff, school visitors and community members. Principals consider a range of progressive discipline options to address inappropriate student behaviour and help students learn from their choices.

When student behaviours pose a potential threat to safety, the HPEDSB/Community Threat Assessment Protocol (CTAP) provides an additional method to support Principals. Examples of behaviours that the HPEDSB/CTAP can be used to investigate include but are not limited to:

- Possession of a weapon/replica
- Bomb threat/plan
- A verbal, written or electronic (internet, text) threat to kill or injure self/others or other threats of violence
- Fire setting

The HPEDSB/CTAP is a two-tiered response to student threat making behaviour. Principals may initially activate the In-School Threat Assessment Team, which consists of the school administrator, school based counselor and support staff. If necessary, this may then lead to consultation with the school Superintendent, and the activation of the HPEDSB Community Threat Assessment Team.

Parents/guardians will be notified in advance if their child will be discussed through the HPEDSB/Community Threat Assessment Protocol. Personal information shared throughout this process will respect and balance each individual's right to privacy while ensuring the safety of all.

If you have any questions regarding the HPEDSB/CTAP, please contact June Rogers, Superintendent of Education – Safe Schools at 613-966-1170 or 1-800-267-4350, extension 2311.

Sincerely,

Kathy Soule
Director of Education