



Referral Form for Admission to Dual Credit Programs

To be completed by referring Student Success Team Member.

Student belongs to target group (check all that apply):

- SHSM Which Sector? _____
- OYAP Which trade? _____
- At Risk (Disengaged and/or underachieving with potential to succeed)

Suitability Determined through:

- Student Application Review of OSR/ credit counseling summaries
- Interview
- Recommendations of teachers
- Discussion with school team of best fit between interests, strengths, and needs of the student and range of options available
- Other _____

Evidence of Disengagement:

- Numerous absences
- Has dropped out or is at risk of doing so
- Out of school and reluctant to return to secondary school setting for non-academic reasons
- Lack of involvement/ engagement in school or community activities
- Sees little connection between secondary school program and preferred future
- Lacks confidence in ability to succeed
- Unsure of pathway beyond secondary school
- In need of career clarification
- Other _____

Evidence of Underachievement:

- Under- credited; off track to graduate in 4/5 years
- Over age for grade level
- Was making progress, but progress has slowed
- Marks in course declining
- Not submitting assignments on a consistent basis
- Other _____

Pathway:

- Student has the ability to succeed in a college-level course
- Student has completed or will be completing a 12 college level English course

References: (Complete one)

- Letter of reference attached
- Referred By: _____
Comments:
