

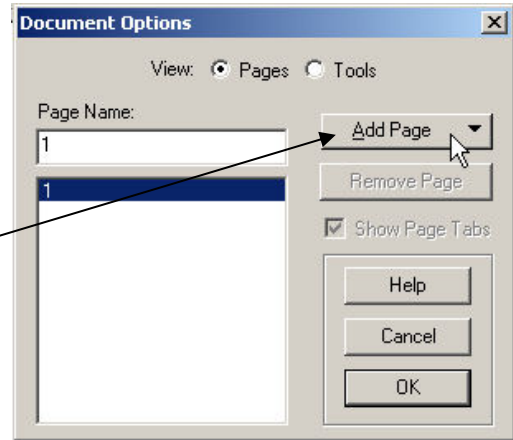
Making a Multi-Paged GSP File

1:
Create page 1 as usual

2:
File > Document Options...



3

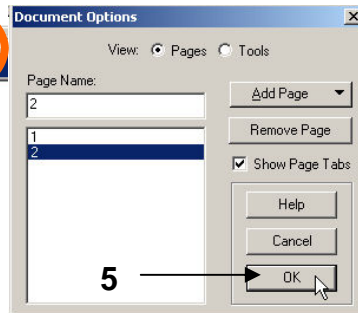
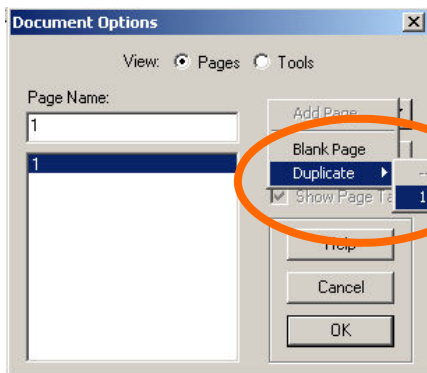


4:
Select **either** "Blank Page" or "Duplicate"

If "Blank Page" clicked, simply click "OK" to finish



If "Duplicate" selected, fly-out will list available pages to duplicate: click on page you want to duplicate; "OK" to finish.



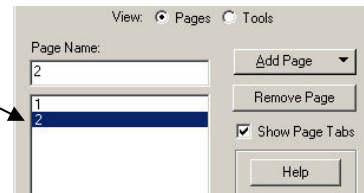
5

6:
Lower-left corner of your GSP window will show tabs.



Changing Page Order:

1. Open Document Options;
2. Click and drag page numbers up/down to change order;
3. "OK" to finish



Re-Naming Pages:

1. Open Document Options;
2. Click the page you want to re-name;
3. Type new name in the "Page Name" box;
4. Repeat as much as you need to;
5. "OK" to finish

