

Transition Plan - Initial Thinking
ARC Working Group Meeting #2 - March 29th, 2017

Defining and Using the Physical Space

Timetabling / room use considerations: part of planning at PECl spring 2017

- special needs students (eg. calming, sensory rooms)
- flow of students and staff throughout building and outside
- shared use of space (eg. gyms, library)

Staff Collaboration

- possible use of upcoming PA days to enhance the transition
- K-12 PD sessions (ETFO & OSSTF)
- operational items may need some separation (eg. OSSLT, EQAO, yard supervision)
- may be some things that are only 9-12, primary, junior etc.
- need to create the conditions for staff learning – we would be creating a new culture at PECl
- staff training for how to deal with kids in the different panels, especially those with special needs.

Staffing Process:

- work with HR and respective collective agreements to complete staffing should recommendation be approved

How would we build new culture / identity – eg Panthers / Lions / Tigers / etc?

- committee work?

Rooms and Space

We will need approximately 30 rooms for K – 8 including specialized program space; also require space that is conducive to professional learning.

Meeting Rooms: OT, Counselling, etc.

Kindergarten rooms – bathrooms, cubbies, yard exits

School co-curricular sports and sharing of facilities (eg. Gym after school or at recess / lunch times)

How can the lecture hall be re-purposed to be effective space (drama, music, etc.?)

Specialized programs need to be on main floor

Kindergarten classrooms need to be on main floor with accessible access to outdoor space

Common Use Areas

Would need to create management systems/processes for sharing resources such as stage, meeting rooms, fields, computers, gyms.

Full school main office would remain where it is to welcome all staff, students and community members; delineated may be made for K-8/9-12 if necessary

A common library space would be appropriate and there are great ideas about how to share the space and make it welcoming for all students

Music room is only used 2 periods per semester for grades 9-12; could look at sharing space with 7-8 program.

Common Resource room (with delineation where necessary) a possibility; would maximize use of EAs; potential for sensory room in there / quiet space; ISRT / ISEH using a common space.

Teacher workspace should be common for all staff

Teacher work areas required

- Prep space
- Meeting Rooms / Professional learning teams
- Literacy Rooms/ Numeracy Rooms professional resource library

Current Junior Cafeteria would remain for grades 9-12

Security – how would we secure building and make it safe for all students

CYC supports; allocation TBD

Possible Combined Student Services (ISRT/ISEH, Guidance, Student Success)

Need more space for OSRs

Physical Division of Elementary and Secondary

There are some elementary students who are “runners;” there may or may not be more places to hide in the secondary school; will need to edit safety plans or create new ones with ISRT/ISEH

Need to discuss/manage logistics of bells ringing, announcements, exits / entrances for different aged students

Peanut Allergy? Other allergies? - How is this handled at MSS? CSS?

Flow of People – suggestions may include colours in halls / intersections; dots on the floors; symbols for the washrooms.

How many washrooms will we have? 2 for each panel? Common/consistent signage.

Secondary	Elementary
8:20 – 9:35 – Period 1	8:10 – 10:10 Block 1 (120)
9:35 – 9:45 - Break	10:10 – 10:50 Break #1
9:45 - 11:00 Period 2	10:50 – 12:30 Block 2 (100)
11:00 - 11:50 Lunch	12:30- 1:10 Break #2
11:50 – 1:05 Period 3	1:10 – 2:30 Block 3 (80)
1:05 – 1:15 Break	
1:15 – 2:30 Period 4	

Student work spaces in the office / student services?

Coop Room – student work space. Could install Computer counters?

Work Counters in the foyer would be possible as well?

Outside Considerations

Playing field – may be add 1 soccer field by turning the orientation; explore possibility of formal agreement with the County to use the community soccer field across Johnson St. and tennis courts at Benson Park.

Removing the greenhouse would be good idea

Tennis courts re-purposed as basketball courts for classes or recess time or for parking?

Moving play structures; would be in plans to have these on site

What is happening to school council budgets? Eg. money that has been raised for a purpose – eg. playground, smart boards etc.

- Fundraising done for a specific purpose would continue to have that purpose with new school; rest of school funds goes into one budget for new school

Separate space for kindergarten outdoor play necessity

Miscellaneous

When would a discussion about the school start time take place? (can now as a possibility)

How much library tech time will we have? (Collective Agreements would be followed in staffing process)

We can use the back door for the elementary to get into the library (logistical planning will be considered)

Supervision in cafeteria with OSSTF / ETFO people. This will be a federation issue.
(current junior cafeteria will be used for 9-12 only)

Packing of personal staff belongings is responsibility of staff; packing and moving of board materials and furniture is responsibility of board and will be coordinated.

Transition Plan for Staff and Students

Staff luncheon/BBQ in June to bring teachers/staff together

Shared memos, committees re. structures/management issues/etc.

Activities and trips at end of year we could try to combine schools/classes/grade levels

Sending welcome postcards to all students in the elementary grades from senior students

Collaborative Student Council Gr 4-12 (was suggested by current PECEI students)

Elementary students have an afternoon of activities at PECEI with senior students Gr 9-11

Secondary Students visit their elementary school as a "reach out" (JOL Class)

T-shirts for all!

Wall to honour history of each former school as a possibility

In September - full school picture (wide/old school-type of photography)

Late August - Open House/ Activity afternoon for parents and students

Over the summer, full social media presence: twitter, video, share

We have a proposal in under System Memo 97 for the QEP / Pinecrest / PECEI to have an academic olympics in May (cool!)