



NOTICE OF MEETING

This notice is to confirm that a special meeting of
Hastings and Prince Edward District School Board
will be held on:

August 13, 2014

at 11:15 a.m.

**in the Committee Room of the Education Centre
156 Ann Street, Belleville, Ontario**

The agenda and supporting documents for this meeting are attached to this notice.

Dwayne Inch
Chair of the Board

Mandy Savery-Whiteway
Director of Education and
Secretary of the Board

Trustees: **Michael Brant**
Tyendinaga Mohawk Territory
Bonnie Danes
Centre Hastings
Dwayne Inch, Chair
South Prince Edward
Jim Williams
Sidney/Frankford

Samuel J. J. Clements
Trenton/CFB Trenton
Thelma Goodfellow
Southeast Hastings
Lucille Kyle
North Hastings
Cameron Barry
Student Trustee

Jennifer Cobb
North Prince Edward
Mary Hall
Belleville/Thurlow
Dave Patterson, Vice-chair
Belleville/Thurlow
Alyssa Mifflin
Student Trustee



**BOARD MEETING
PUBLIC AGENDA**
Special meeting of August 13, 2014 – 11:15 a.m.
Board Room, Education Centre

Section	Item	Report No.	Resp.
A	Call to order		
	Delegations/presentations: <ul style="list-style-type: none">• None		
	Approval of agenda		D. Inch
B	Recommendations		
	Report from Operations and Finance Committee <ul style="list-style-type: none">• RFP No.1314-010 Architect for the new Trenton elementary school	B-1 (Handout)	T. Goodfellow
C	Information		
	None.		
D	Correspondence		
	None.		
	Adjournment		

Next regular meeting: September 22, 2014 – 7:00 p.m.



**Hastings and Prince Edward
District School Board**

A Great Place to Learn and A Great Place to Work!

Dwayne Inch, Chair of the Board

Mandy Savery-Whiteway, Director of Education

**PUBLIC MOTIONS AND REPORTS
August 13, 2014**

Report	Info.	Decision	Motion
Approval of agenda		X	That the agenda be approved.
B-1 - RFP No.1314-010 Architect for the new Trenton elementary school		X	Handout
Adjournment	X		That the meeting be adjourned.



Decision X Information

To: Chair and Members of Hastings and Prince Edward District School Board

From: Thelma Goodfellow, Vice-chair, Operations and Finance Committee
Leslie Miller, Superintendent of Business Services
Nick Pfeiffer, Controller of Facility Services

**Re: Request for Proposal – RFP #1314-010
Architectural services for the new elementary school to replace Queen Elizabeth Public School - Trenton**

Purpose

To approve a recommendation to award an architectural design services contract for the new elementary school at the site of Queen Elizabeth Public School in Trenton.

Background

The Ministry of Education has approved funding of \$11.31 million for construction of a new school to replace the existing Queen Elizabeth Public School in Trenton. As part of the design process, the board will require the services of an architect to prepare the necessary preliminary design concepts, tender documents and construction services.

Current situation

A total of 13 valid RFP submissions were received by August 12, 2014. An analysis of the submissions was performed which examined each proponent's qualifications, team, experience, project management skills, understanding of the 21st Century design concept for student needs, extent of services, past performance, and proposed fees.

Proposals were received from:

Company	Average Point Evaluation
ATA Architect	48.2
Barry Bryan Associates	75.2
Colbourne & Kembel	68.8
CS&P	69.5
IBI Group	67.2
LGA Architectural Partners	61.5
Makrimichalos Cugini Architects	55.9
Rubin & Rotman Architects	66.9
Salter Pilon	62.7
Snyder & Assoc.	64.4
Stile Architect	28.6
The Ventin Group	75.0
ZAS/AECOM	74.9

After a detailed analysis of each submission, Barry Bryan Associates achieved the highest score ranking based on fees, experience with school design, knowledge of 21st century design, project management and has provided excellent service on previous



board projects such as the replacement of Harmony Public School (2014), Trenton High School science lab renovations (2013), Prince Charles Public School additions and renovations (2011), and Athol-South Marysburgh Public School additions and renovations (2011).

Recommendation

Moved: S. Clements
Seconded: M. Brant

That Hastings and Prince Edward District School Board award an architectural design services contract for the new elementary school at the site of Queen Elizabeth Public School in Trenton to Barry Bryan Associates as contained in the Special Board Report No. B-1 dated August 13, 2014.

Respectfully submitted,

Thelma Goodfellow
Vice-chair, Operations and Finance Committee

Leslie Miller
Superintendent of Business Services

Nick Pfeiffer
Controller of Facility Services