



**Hastings and Prince Edward
District School Board**

**STUDENT ENROLMENT/SCHOOL CAPACITY COMMITTEE (SE/SCC)
PUBLIC MEETING MINUTES
March 21, 2016**

Present: M. Brant, J. Bray, J. Cobb, B. Danes, M. Hall, D. Inch, L. Kyle, J. Williams
Regrets: T. Binaris, D. Patterson
Resource: C. DeMille, K. Donnell, M. Fisher, T. FitzGibbon, K. Horrigan, K. MacQuarrie, N. Pfeiffer, C. Portt, C. Reid, D. Rutherford, M. Savery-Whiteway
Minutes: S. Smith

Call to order

Chair Hall called the meeting to order at 5:05 p.m.

Approval of agenda

Moved: B. Danes
Seconded: J. Williams

That the agenda be approved.

Carried

Approval of minutes

Moved: J. Bray
Seconded: B. Danes

The minutes of the February 8, 2016 regular meeting be approved.

Carried

Recommendations

None

Information

Facility Condition and Surplus Space

Director Savery-Whiteway referred to Report No. C-1. The director explained that this information, as well as the enrolment data presented at the February 8, 2016 meeting, will be used to support long-term planning over the next few months. The director called on Kim Horrigan, Manager of Planning, to speak to this item.

Kim Horrigan referred to a power point presentation containing data specific to age, renewal costs, facility conditions and surplus space for each school in HPEDSB. Kim explained that the Ministry of Education requires school boards to provide accurate and up-to-date information on room use for all school facilities. This information is contained in a Ministry data base, which captures the physical inventory of all schools. Recently, facility services staff visited each school in HPEDSB to gather data to update in the Ministry data base. The information collected will also be used to update school floor plans and the community use of schools' data base, and to support long-term capital and internal planning.

HPEDSB has 38 elementary and eight secondary schools, in a wide range of sizes, ages, and building conditions. The school facilities range in age from two years old to more than 100 years old. Elementary schools are, on average, 54 years of age with many additions constructed. The average age of secondary schools is approximately 60 years, with most having at least one addition constructed. Of all schools in HPEDSB, 39, or 81% were constructed over 45 years ago.

Renewal needs provide additional information about the board's facilities. The school buildings and associated infrastructure represent a significant resource that must be maintained. HPEDSB has more than \$250 million in expected 10-year renewal event costs, resulting in an average facility condition index (FCI) of approximately 48% across the board. FCI examines the cost of renewal needs against the cost of replacing a school. If the FCI is above 65%, the Ministry considers the facility prohibitive to repair.

The Ministry of Education provides direction on school size and the number of classrooms and instructional spaces to meet enrolment needs. On-the-Ground Capacity (OTG) is the number of students that a school facility can reasonably accommodate based on the student loading assigned by the Ministry. Facility Condition describes the number of students that can be accommodated based upon the current use of space within a school.

HPEDSB is required to manage school space, including excess space, to provide the best possible education experience to students. The cost of excess space due to lower enrolment poses challenges in supporting a range of programs in each school. Excess space still costs money to maintain and operate. Surplus space in each school is determined by comparing the number of students the school was constructed to accommodate (OTG), the number of students that the school is currently configured to accommodate (Facility Capacity) and the current enrolment for each school.

Discussion/clarification items included:

- Sharing information with school administration and school councils.

Correspondence

None

The meeting adjourned at 5:15 p.m.