



# Hastings and Prince Edward District School Board

*A Great Place to Learn and A Great Place to Work!*

Director of Education: Kathy Soule

## BUDGET COMMITTEE PUBLIC AGENDA June 20, 2011 – following Closed Session Board Room

Section	Item	Report No.	Resp.
<b>A</b>	<b>Call to order</b>		
	Delegations/presentations - None Approval of agenda Approval of minutes – June 6, 2011		
<b>B</b>	<b>Recommendations</b>		
	2011-2012 Budget	B-1	D. Rutherford
<b>C</b>	<b>Information</b>		



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD  
BUDGET COMMITTEE  
PUBLIC MEETING MINUTES**

June 6, 2011

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**Members present:** M. Brant, S. Clements, J. Cobb, T. Goodfellow, M. Hall, D. Inch, L. Kyle, D. Patterson, J. Williams

**Regrets:**

**Resource:** C. DeMille, T. FitzGibbon, R. McGall, M. Norton, C. Portt, J. Rogers, D. Rutherford, K. Soule

**Minutes:** J. Newman

**Call to order**

The meeting was called to order at 5:35 P.M.

**Delegations/presentations**

None

**Approval of agenda**

Moved: D. Patterson  
Seconded: T. Goodfellow

**That the agenda be amended to include a recommendation to approve the proposed budget adjustments as contained in Budget Committee Report No. C-2.**

**Carried**

**Approval of minutes**

Moved: D. Inch  
Seconded: T. Goodfellow

**That the minutes from the public meeting of May 24, 2011 be approved.**

**Carried**

**Recommendations**

**CML Snider School track**

Superintendent Rutherford presented Report No. B-1 recommending that the Budget Committee approve a request from the Lakeshore Track Association to fund one third of the cost to resurface the track at C.M.L. Snider School.

Clarification was provided regarding:

- responsibility for potential additional costs.
- expenses associated with track maintenance.

Moved: J. Cobb  
Seconded: D. Inch

**That the Budget Committee recommend that Hastings and Prince Edward District School Board provide up to \$43,000 from the Board's existing school renewal budget to resurface the track at C.M.L. Snider School as contained in Budget Committee Report No. B-1 dated June 6, 2011.**

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**Carried**

**Trenton High School Track Quest proposal**

Superintendent Rutherford presented Report No. B-2 recommending that the Budget Committee approve a funding request from the Trenton High School Alumni Association to replace the track and field facility at Trenton High School.

Clarification was provided regarding:

- expenses associated with track maintenance.
- the potential development of a procedure to deal with joint infrastructure projects.
- project cost sharing.

Moved: S. Clements  
Seconded: T. Goodfellow

**That the Budget Committee recommend that Hastings and Prince Edward District School Board provide up to \$60,700 from the Board's existing school renewal budget to assist with engineering fees to support a request from Trenton High School Track Quest to replace the track and field facility at Trenton High School as contained in Budget Committee Report No. B-2 dated June 6, 2011.**

**Carried**

**Proposed budget reductions**

Superintendent Rutherford provided an overview of proposed budget adjustments as noted in Report C-2 and the estimated impact on the 2011-2012 Budget.

Moved: D. Patterson  
Seconded: J. Williams

**That the Budget Committee recommend the proposed budget adjustments for 2011-2012 and the budget shortfall of \$892,744 be taken from the accumulated surplus as contained in Budget Committee Report No. C-2 dated June 6, 2011.**

**Carried**

**Information**

**Review of current financial position**

Superintendent Rutherford provided an update on the board's financial position for 2011-2012. It was noted that revenues were adjusted slightly upwards to reflect an increase in secondary enrolment figures.

The meeting adjourned at 6:12 p.m.



**Decision**      X      **Information**    \_\_\_\_\_

**To:**    The Chair and Members of the Budget Committee

**From:**    Mary Hall, Acting Chair, Budget Committee  
          Kathy Soule, Director of Education  
          Dave Rutherford, Superintendent of Business Services

**Re:**    **2011-2012 Budget**

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**Purpose**

To approve the capital and operating budgets for the 2011-2012 fiscal year in support of the board's system plan Achievement in Motion for Student Success.

**Background**

On March 31, 2011 the Ministry of Education released details of the 2011-2012 Grants for Student Needs (GSN). For the past number of years the board has experienced enrolment decline, beginning first in the board's elementary schools and now in both elementary and secondary schools. For 2011-2012 the board's enrolment is projected to decline by a further 338 students.

Up until now the board has avoided substantial program and service reductions as a result of this enrolment decline. This has been achieved as a result of government funding enhancements and protection built into specific grants within the education funding model that maintained funding support for specific program needs such as special education. However, in the past few years the provincial economic situation has caused the provincial government to introduce a number of fiscal restraint measures which reduced funding in certain grant allocations including supports which help alleviate the impact of declining enrolment. When grant and budget calculations were completed by administration the result was a projected deficit of \$3.6 Million.

**Current situation**

Recognizing the significant challenge this created, the Board supported administration's recommendation to generate significant and ongoing savings through a reduction in labour costs. As a result, budget reductions amounting to \$2 Million were incorporated into the draft 2011-12 budget.

The board held five budget sessions on March 28, May 9, May 24, June 6, and June 20, to review the impact of the funding changes and to discuss strategies to address the remaining shortfall of \$1.6 Million.

As a result of these discussions, further budget adjustments in the amount of \$770,000 were recommended for inclusion in the budget. These adjustments do not completely offset the funding shortfall and will leave the board with a projected in year deficit of \$892,000. Trustees supported the recommendation to fund the remaining shortfall from the Board's accumulated surplus.

Details of the 2011-2012 revenue and expenditure projections are summarized in Appendix 1. The Budget Committee recognizes the need for ongoing expenditure analysis and monitoring in order to continue to address the decline in funding and to protect the integrity of board programs and services in support of the board's system plan.



**Hastings and Prince Edward  
District School Board**

**Budget Committee  
Report No. B-1  
Page 2  
June 20, 2011**

**Appendices**

Appendix 1 – Revenue and Expenditure Projections

**Recommendation**

Moved:

Seconded:

**That the Budget Committee recommends that Hastings and Prince Edward District School Board approve the 2011-2012 budget in the amount of \$190,388,623 as contained in Budget Committee Report No. B-1, dated June 20, 2011.**

Respectfully submitted,

**Kathy Soule  
Director of Education**

**Dave Rutherford  
Superintendent of Business Services**



**2011-2012 BUDGET  
REVENUE AND EXPENDITURE PROJECTIONS**

**COMPARATIVE REVENUE SUMMARY**

	<u>2010-2011 Budget</u>	<u>2011-2012 Budget</u>	<u>Change</u>
Grants for Student Needs	\$ 176,133,387	\$ 179,120,541	\$ 2,987,154
Tuition Fees	2,456,411	2,801,102	344,691
Other Revenue	632,000	685,900	53,900
Transfer from Reserves/Accumulated Surplus	508,812	892,744	383,932
Education Program Other	1,952,857	2,642,569	689,712
Capital Grants	12,311,895	4,245,767	(8,066,128)
	<u><b>\$ 193,995,362</b></u>	<u><b>\$ 190,388,623</b></u>	<u><b>\$ (3,606,739)</b></u>

**COMPARATIVE EXPENDITURE SUMMARY**

Operating Expenditure Summary	\$ 180,656,517	\$ 184,710,906	\$ 4,054,389
Capital Expenditure Summary	13,338,845	5,677,717	(7,661,128)
	<u><b>\$ 193,995,362</b></u>	<u><b>\$ 190,388,623</b></u>	<u><b>\$ (3,606,739)</b></u>



## 2011-2012 BUDGET

### OPERATING GRANTS FOR STUDENT NEEDS COMPARATIVE REVENUE SUMMARY

	<u>2010-2011</u> <u>Budget</u>	<u>2011-2012</u> <u>Budget</u>	<u>Change</u>
Pupil Foundation Grant	\$ 77,711,733	\$ 78,480,309	\$ 768,576
School Foundation Grant	13,091,100	12,985,757	\$ (105,343)
<u>Special Education</u>			
SEPPA (Special Education Per Pupil Amount)	8,860,024	10,164,797	\$ 1,304,773
High Needs Amount	10,407,047	10,251,484	\$ (155,563)
Other	1,705,486	1,555,763	\$ (149,723)
Sub-total	\$ 20,972,557	\$ 21,972,044	\$ 999,487
School Operations	16,628,257	16,793,553	\$ 165,296
Transportation	13,657,337	13,801,743	\$ 144,406
Teacher Qualifications and Experience	11,935,649	13,471,600	\$ 1,535,951
Board Administration and Governance	4,802,667	4,816,607	\$ 13,940
School Renewal	3,074,714	3,015,522	\$ (59,192)
Debt Repayment	2,572,409	2,615,983	\$ 43,574
Learning Opportunities	2,867,242	2,695,333	\$ (171,909)
Remote and Rural/Distant Schools	2,863,755	3,016,394	\$ 152,639
Language Allocation	1,855,054	1,836,453	\$ (18,601)
Declining Enrolment Grant	1,536,229	1,171,771	\$ (364,458)
Continuing Education	443,372	476,172	\$ 32,800
Program Enhancement	530,750	501,800	\$ (28,950)
First nation, Metis and Inuit	1,029,926	1,037,851	\$ 7,925
Safe Schools	316,653	321,777	\$ 5,124
Community Use	243,983	247,017	\$ 3,034
Restraint Savings		(137,145)	\$ (137,145)
<b>Total Grants for Student Needs</b>	<b>\$ 176,133,387</b>	<b>\$ 179,120,541</b>	<b>\$ 2,987,154</b>



2011 - 2012 BUDGET

COMPARATIVE CAPITAL EXPENDITURE SUMMARY

	<u>2010-2011 Budget</u>	<u>2011-2012 Budget</u>	<u>Change</u>
<b>Information Technology Services</b>			
Minor Capital Assets	\$ 1,026,950	\$ 1,431,950	405,000
<b>Facility Services</b>			
North Hastings Senior Elementary (Addition/Renovation)	2,530,000		(2,530,000)
Energy Efficiency Grants	2,731,895	-	(2,731,895)
Full Day Kindergarten Capital Projects	-	2,448,456	2,448,456
School Renewal	-	497,311	497,311
Prince Charles School - Belleville (Addition/Renovation)	4,350,000	1,300,000	(3,050,000)
Sir John A. Macdonald School Addition/Renovation	2,700,000	-	(2,700,000)
	<u>\$ 13,338,845</u>	<u>\$ 5,677,717</u>	<u>\$ 7,661,128</u>







## 2011-2012 BUDGET

### COMPARATIVE EXPENDITURE SUMMARY

	<u>2010-2011 Budget</u>	<u>2011-2012 Budget</u>	<u>Change</u>
Day School Regular	\$ 87,869,043	\$ 90,643,173	\$ (2,774,130)
Special Education	23,685,028	25,476,348	\$ (1,791,320)
Safe Schools	378,653	395,861	\$ (17,208)
School Management	13,849,883	13,974,982	\$ (125,099)
Student Success	744,471	686,322	\$ 58,149
Student Support	601,550	622,662	\$ (21,112)
Library and Guidance	2,863,063	2,925,374	\$ (62,311)
Educational Services	2,521,498	2,091,476	\$ 430,022
International Students	1,040,842	1,110,763	\$ (69,921)
Information Technology Services	4,148,642	3,625,843	\$ 522,799
Board Administration and Governance	5,286,250	5,285,418	\$ 832
Facility Services	20,306,848	20,255,243	\$ 51,605
Transportation Services	13,839,778	14,004,594	\$ (164,816)
Continuing Education	437,694	448,461	\$ (10,767)
Debt	3,083,274	3,464,385	\$ (381,111)
	<u>\$ 180,656,517</u>	<u>\$ 185,010,905</u>	<u>\$ (4,354,388)</u>
<b><u>Planned Budget Reductions</u></b>			
Reduce central budgets		\$ (100,000)	
Review vacant positions and identify potential cost saving		\$ (200,000)	
	<u>\$ 180,656,517</u>	<u>\$ 184,710,906</u>	<u>\$ (3,603,126)</u>

