



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
PROGRAM AND HUMAN RESOURCES COMMITTEE
PUBLIC MEETING MINUTES**

November 14, 2016

Members present: M. Brant, J. Cobb, B. Danes, M. Hall, L. Kyle, D. Patterson, J. Williams
Student Trustees: D. Austin
Regrets: J. Bray, D. Inch
Absent: None
Guests: H. McMaster, M. Thompson
Resource: L. Andrews, C. DeMille, T. FitzGibbon, K. Donnell, N. Pfeiffer, C. Portt, M. Savery-Whiteway
Minutes: P. Hoskin

Call to order

The meeting was called to order at 5:30 p.m.

Delegations/presentations

None

Approval of agenda

Moved: J. Williams

Seconded: L. Kyle

That the agenda be approved.

Carried

Approval of minutes

Moved: B. Danes

Seconded: M. Brant

That the minutes of the October 11, 2016 regular meeting be approved.

Carried

Business arising from the minutes

None

Recommendations

Textbook/novel approval

Superintendent Portt referred to Report No. B-1 and stated that the titles attached as Appendix A have been reviewed by the school principal, curriculum services staff or superintendent, and trustees on the Program and Human Resources Committee. A recommendation for approval will be presented to the board at its meeting of November 21, 2016.

Moved: J. Williams
Seconded: M. Hall

That the Program and Human Resources Committee recommend that Hastings and Prince Edward District School Board approve the list for use in schools described in Appendix A as contained in the Program and Human Resources Committee Report No. B-1, dated November 14, 2016.

Trustee Kyle abstained from the vote as she had not read the novels.

Carried

Information

Draft 2016-2017 Board Improvement Plan for Student Achievement and Well-Being (BIPSAW)

Superintendent Portt referred to Report No. C-1 and welcomed Heather McMaster, Early Years Lead and Marg Thompson, Student Success Lead to assist with the presentation. Graphic handouts of the BIPSAW and the Key Refinements and Rationale were distributed. Superintendent Portt noted that this document serves as a foundation and is based on an analysis of previous years' data, results from district reviews and system feedback. Ms. Thompson referenced an overhead of the graphics noting the connections and a comparison of the two documents. She explained the QR codes and noted that live links have been imbedded in the document. Ms. McMaster added that the revised BIPSAW is more precise and has moved from understanding to valuing indigenous cultures and perspectives. Great feedback was received and used in revising the BIPSAW.

The BIPSAW provides direction to the system regarding teaching and learning and identifies priorities for the allocation of resources for professional learning K-12, to meet identified student learning needs in the district. Priorities include reducing achievement gaps for students not yet at the provincial standard and increasing graduation rates.

Highlights of the BIPSAW 2016-2017 include:

- Connection to the 2015-2020 Strategic Plan Vision statement;
- Supporting our Graduates developing competencies as Globally Minded Learners and Leaders;
- Fostering A Culture of Learning and Leadership – Growth Mindset;
- Focus Assessment for Learning, and responsive evidence-based instructional practices;
- Focus on Knowing Our Learners; Responding to Their Needs; and Monitoring Progress to Ensure Graduation;
- Continued Goals in Literacy and Numeracy; Refined Goal titles in Globally Minded Learners and Leaders (formerly Pathways) and Student Climate and Student Well-Being (formerly Community, Culture & Caring) as a foundation for student achievement;
- Student learning needs identified in each goal area, as a focus for action plans, professional learning initiatives and monitoring of results;
- Components of Well-Being represented in graphic;
- Integration of Indigenous histories, culture and perspectives throughout and in graphic;
- A Tiered Approach to Supporting Students in achieving excellence & equity, through academic programming, well-being, mental and physical health promotion, and Indigenous Education; and
- Conditions for deep learning consolidated.

The BIPSAW will provide direction regarding priorities to the system and schools as professional learning initiatives and action plans are further developed. Overall progress will be monitored through the identified monitoring processes and measures of success. Regular updates will be provided to Program and Human Resources Committee members pertaining to the goal areas of the BIPSAW.

Superintendent Portt acknowledged the work of Angela Harvey for pulling the thoughts and details into this document. More information will be available at future meetings.

Discussion/clarification items included:

- Increased use of graphics.
- Pre- and post-testing.
- Use of Google Docs for assessment and feedback.

2016-2017 Board policy review

Director Savery-Whiteway referred to Report No. C-2 and stated that policy changes reflect alignment with the Ministry of Education policies, current practices, and changes to the strategic plan. A Notice of Motion regarding the approval of the revised policies was presented at the October 24, 2016 Board meeting and the motion for the approval of the policies will be taken to the Board meeting on November 21, 2016.

Trustee proposals and queries

None.

Correspondence

None

The Program and Human Resources Committee moved into closed session at 5:53 p.m.