



HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD PROGRAM AND HUMAN RESOURCES COMMITTEE PUBLIC MEETING MINUTES

May 16, 2011

Members present: J. Cobb, T. Goodfellow, Chair, L. Kyle

Student Trustee: E. Tetzlaff

Regrets: C. Pitman, J. Williams, Vice-chair

Guests: None

Resource: C. DeMille, T. FitzGibbon, R. McGall, C. Portt, J. Rogers, M. Savery-Whiteway

Minutes: C. Reid, Administrative Assistant

Call to order

The meeting was called to order at 7:00 p.m.

Delegations/presentations - None

Approval of agenda

Report No. C-4 was added to the agenda regarding preliminary 2011-2012 elementary and secondary administrative assignments.

Moved: J. Cobb

Seconded: L. Kyle

That the agenda be approved, as amended.

Carried

Approval of minutes

Moved: J. Cobb

Seconded: L. Kyle

That the minutes of the April 18, 2011 regular meeting be approved.

Carried

Business arising from the minutes

It was confirmed that all coordinator positions have been filled and the successful candidates have been informed of their assignments that will commence in September. In addition, the headship interviews have taken place and those positions will be finalized shortly.

Information

Timed item: Student Success update

System Principal Ken Manderville presented information regarding Student Success initiatives at Hastings and Prince Edward District School Board. Student Success is in its eighth year and continues to fulfill its mandate to raise levels of student achievement, close the achievement gap and increase confidence in public education. To support success for each student, Student Success initiatives involve working with at risk students, developing and delivering programs and pathways, including Specialist High Skills Majors, Dual Credits, Focus Programs, SAL, Student Engagement Survey and Student Voice. In addition, there are various initiatives that support employee excellence, including Student Success Lead Teachers in every school, Student Success Teams, Differentiated Instruction Learning Teams, Math and Literacy Learning Teams and the Growing Success Work Group. Community connections are demonstrated through the Specialist High Skills Major involvement in the Frink Centre Outdoor Education Pavilion, the SAL Committee, Youth Integration Team, Crown Ward Educational Championship Team, SHSM Advisory Committee, Pathways-Transition Committee and School Work College Initiative.

Erna Sorensen, Curriculum Coordinator provided a demonstration of the online transitions document entitled *Planning for Grade 9 ... Taking the Next Step*.

Recommendations

Textbook/novel approval

It was noted that the novels and textbook that were provided at the last meeting have been reviewed. One addition to the list of texts was presented for approval, entitled *Artworks*. This text was just released and is the first all Canadian visual arts text to be published in many years. A revised report was distributed with the updated list of material being submitted for approval.

Comments were made regarding the book *Borderline*. Concerns were shared with the committee regarding the derogatory comments and offensive language contained within the book and it was stated that there are less hurtful ways to teach students about the issues surrounding bullying and racism.

Superintendent FitzGibbon commented that a number of novels that bring awareness to a certain perspective can be uncomfortable for students. The book clearly describes the challenges that the character faces in his life experience and those sometimes can be very graphic in the use of words and the details of the experience. The book is written by a Canadian White Pine author recognized for his writing and his work and examines the topic of intolerance. It was clarified that this book would not be purchased as a class set for all students to read, but would be an additional choice within the variety of reading materials offered that would address intolerance and bullying as part of the Grade 9 and 10 curriculum. The student trustee commented that students need to be able to relate to the reading materials being offered and although the language may be offensive, the material needs to be relevant to the times.

It was determined that the novel *Borderline* would be deferred until the June 13, 2011 to allow other committee members the opportunity to read it.

Moved: J. Cobb
Seconded: L. Kyle

That the Program and Human Resources Committee recommend that Hastings and Prince Edward District School Board approve *Child of Dandelions*, *Machining Fundamentals* and *Artworks* from the list contained in Appendix A in Program and Human Resources Committee Public Session Report No. B-1, dated May 16, 2011.

Carried

At 7:41 p.m. the Program and Human Resources Committee moved into closed session.

The Program and Human Resources Committee reconvened public session at 7:51 p.m.

Information

Preliminary 2011-2012 elementary and secondary administrative assignments

Report No. C-4 was provided with the most recent updates. It was noted that Principal Gail Brant will be resigning and Martin Smit will assume the role of principal at Prince Charles School (Belleville). Marion Wilson, currently in the elementary principal pool, will assume the role of principal at Breadner Elementary School. Further updates will be provided as they become known.

Policy review

Superintendent McGall reviewed the proposed changes to the following policies:

- Board Policy No. 3-I: Indemnification of Board Members
 - Amended by strikeout, insertion of language as noted in Appendix A.
- Board Policy No. 11-F: Student Enrolment/School Capacity Committee

- Amended by strikeout, insertion of language and renumbering as noted in Appendix B. The changes represent a significant re-write to ensure that the policy reflects current practice and aligns with Policy 15.

These policy amendments will be presented as recommendations to the Board at its meeting on May 24, 2011.

Start time for Program and Human Resources Committee meetings

Superintendent McGall was asked to investigate whether Board policy would prohibit an earlier start time for Program and Human Resources Committee meeting. He reported that there is nothing in the Board By-laws or in Policy 11-B that dictates the start time of these meeting. Committee members in attendance were in agreement of a 5:30 p.m. start time for Program and Human Resources Committee meetings, commencing in September 2011. The exception to this would be when the Operations and Finance Committee meeting is scheduled for the same evening. It was suggested that feedback be sought from the remaining committee members with a recommendation coming forward at the June meeting. Trustee Kyle and Trustee Cobb indicated that they will move and second the motion.

Police Protocol update

Assistant Superintendent Savery-Whiteway reviewed Report No. C-3. Based on Bill 157, Keeping our Kids Safe at School, there are now 22 required elements that must be incorporated into Police Protocols. Compliant Police Protocols must be in place by September 2011 and training must be provided to administrators. A draft Police Protocol is being developed in collaboration with the Safe Schools Supervisor and a workgroup of K-12 administrators. Consultations and meetings with all local police services will take place through the months of May and June. The draft document will also be provided to senior administration, Special Education Services and to the Safe Schools Advisory Committee for input. The document will be finalized by August, 2011. The final Police Protocol will be brought to the Program HR committee for information.

Clarification was sought regarding the selection of the work group. The first meeting with local Police Services will take place on May 27 to provide input into draft document.

Correspondence – None

The Program and Human Resources Committee moved into closed session at 8:06 p.m.