



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
PROGRAM AND HUMAN RESOURCES COMMITTEE
PUBLIC MEETING MINUTES**

April 8, 2013

Members present: J. Cobb; B. Danes; T. Goodfellow, Vice-chair; M. Hall; D. Inch; L. Kyle;
D. Patterson; J. Williams, Chair

Student Trustees: None

Regrets: None

Guests: None

Resource: C. DeMille, K. Donnell, T. FitzGibbon, R. McGall, C. Portt, J. Rogers,
M. Savery-Whitway

Minutes: C. Reid, Administrative Assistant

Call to order

The meeting was called to order at 5:32 p.m.

Delegations/presentations - None

Approval of agenda

Moved: B. Danes
Seconded: M. Hall

That the agenda be approved.

Carried

Approval of minutes

Moved: T. Goodfellow
Seconded: M. Hall

That the minutes of the March 18, 2013 regular meeting be approved.

Carried

Business arising from the minutes - None

Recommendations

2013-2014 School Year Calendar

Superintendent FitzGibbon introduced Report No. B-1 and commented that the report and the proposed calendar were reviewed in detail at the last meeting in March. She stated that discussions had taken place among the local boards regarding where the board-designated PA day would be placed. At the same time, discussions were taking place provincially and, for those reasons, a decision to approve the proposed calendar was delayed. She noted that there has been one significant change to the proposed calendar since the draft calendar was reviewed last month. The PA day originally scheduled for September 20, 2013 has been moved to June 27, 2014 as a result of conversations with Algonquin and Lakeshore Catholic District School Board based on language in their collective agreement stating that one PA day is required to be scheduled on last school day in June. Because of this, elementary schools will not have a PA day designated for professional learning based on school improvement plans. It was noted that the PA day in January, originally scheduled for January 31 has been moved to January 30, 2014. The proposed school year calendar is being recommended by all three school boards at their next Board meeting. However, if new information becomes available provincially before this recommendation is presented for approval, there may be additional changes and trustees will be updated accordingly.

Moved: J. Cobb
Seconded: M. Hall

That the Program and Human Resources Committee recommend that Hastings and Prince Edward District School Board approve the 2013-2014 school year calendar as follows:

1. **That the first day of school be Tuesday, September 3, 2013.**
2. **That Semester Two begin Friday, January 31, 2014.**
3. **That the last day of school year be Friday, June 27, 2014.**
4. **That the following six dates be designated as professional activity days:**
 - Friday, October 11, 2013**
 - Friday, December 20, 2013**
 - Friday, January 30, 2014**
 - Friday, March 7, 2014**
 - Friday, May 23, 2014**
 - Friday, June 27, 2014**
5. **That ten examination days be approved for secondary schools:**
 - Wednesday, January 22, 2014 to Tuesday, January 28, 2014**
 - Thursday, June 19, 2014 to Wednesday, June 25, 2014**

Clarification was provided regarding June 30, 2014. It was noted that the required number of school days falls between September 3, 2013 to June 27, 2014 and therefore June 30 is not required as part of the school year calendar.

Carried

Information

Textbook/Novel Approval

Superintendent FitzGibbon introduced Report No. C-1 and provided background regarding the process for reviewing and approving textbooks and novels for use in schools. Superintendent FitzGibbon reviewed the descriptions and rationales for the titles attached as Appendix A to the report. A recommendation for approval of these textbooks and novels will be presented at the May 2013 Program and Human Resources Committee meeting and subsequent Board meeting.

Trustees acknowledged the efforts of staff to embed aboriginal knowledge and culture into the curriculum and recognized Troy Maracle for his contributions to the writing of *Aboriginal Peoples in Canada*.

Trustee proposals and queries - None

Correspondence – None

The Program and Human Resources Committee moved into closed session at 6:03 p.m.