



Hastings and Prince Edward District School Board

A Great Place to Learn and A Great Place to Work!

Chair of the Board: Carl Pitman

Director of Education: Kathy Soule

NOTICE OF MEETING

This notice is to confirm that the next regular meeting of the **Program and Human Resources Committee** will be held on:

Monday, January 19, 2009
Commencing at 7:00 p.m.
In the Board Committee Room, Education Centre
156 Ann Street, Belleville, Ontario

The agenda and supporting documents for this meeting are attached to this notice.

Jim Williams, Chair
Program and Human Resources Committee

Rob McGall
Superintendent of Education
Human Resources

Jan Montgomery
Superintendent of Education
Elementary and Secondary Curriculum

Trish FitzGibbon
Superintendent of Education
Special Education

Members: T. Goodfellow, M. Hall, D. Inch, A. Macdonald (student trustee) H. Marissen, C. Pitman, D. Smith (student trustee), M. Walker, J. Williams



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**Program and Human Resources Committee
PUBLIC SESSION AGENDA
Regular meeting of
January 19, 2009 – 7:00 p.m.
Committee Room**

Section	Item	Report No.	Resp.
A	Call to order		
	Delegations/presentations:		
	Approval of agenda		
	Approval of minutes: November 17, 2008 - regular meeting	A-1	
	Business arising from the minutes		
B	Recommendations		
C	Information		
7:00 pm	Networks for Learning – M. Smit, C. DeMille (verbal report) SEAC Update	C-1	JM TF
D	Correspondence		
	None		

Next regular meeting: Tuesday, February 17, 2009



Decision X Information _____

To: The chair and members of the Program and Human Resources Committee

From: Rob McGall, Superintendent of Education, Human Resources Support Services
Jan Montgomery, Superintendent of Education, Curriculum Services
Trish FitzGibbon, Superintendent of Education, Special Education Services

Re: Approval of Minutes

Purpose:

To approve the minutes of the public session of the regular Program & Human Resources Committee meeting held November 17, 2008.

Background:

n/a

Current Situation:

n/a

Appendices:

- public meeting minutes - November 17, 2008

Recommendation:

Moved:
Seconded:

That the minutes of the public session of the regular Program & Human Resources Committee meeting held November 17, 2008 be approved.

Respectfully submitted,

**Rob McGall
Superintendent of Education, Human Resources Support Services**

**Jan Montgomery
Superintendent of Education, Curriculum Services**

**Trish FitzGibbon
Superintendent of Education, Special Education Services**



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
PROGRAM AND HUMAN RESOURCES COMMITTEE
PUBLIC MEETING MINUTES
November 17, 2008**

Members Present: T. Goodfellow, M. Hall, D. Inch, A. MacDonald (student trustee) H. Marissen, C. Pitman, D. Smith (student trustee), J. Williams

Regrets: M. Walker

Resource: R. McGall, J. Montgomery, K. Soule

Minutes: J. Newman

Delegations/Presentations

None

Approval of the Agenda

Moved: C. Pitman

Seconded: M. Hall

That the agenda be approved.

Carried

Approval of Minutes: regular meeting October 20, 2008

Moved: T. Goodfellow

Seconded: H. Marissen

That the minutes of the public session of the regular Program and Human Resources Committee meeting held October 20, 2008 be approved.

Carried

Business Arising from the Minutes

None

Recommendations

Textbook/novel approval

Superintendent Montgomery presented a board report seeking approval for the recommended textbooks/novels as noted.

Moved: C. Pitman

Seconded: D. Inch

That the Program and Human Resources Committee recommend that the Hastings and Prince Edward District School Board approve the list of locally selected textbooks/novels for use in schools as described in Appendix "A" as contained in the Program and Human Resources public session report no. B-1 dated November 17, 2008.

Carried

Trustee Hall declined.

Information

Business Intelligence Tool

M. Norton provided an update on the implementation of the district's Business Intelligence Tool - Skopus. He noted that the district is on schedule for implementation and that on November 25th G. Montgomery, N. Quinn, P.Scott, S. Belanger will receive training as part of the pre-pilot phase.

Board Improvement Plan

Superintendent Montgomery introduced C. DeMille who provided an overview of the Hastings and Prince Edward District School Board Improvement Plan. It was noted that the plan will be focussed and specific with an emphasis on instructional strategies to enhance the components of a balanced literacy program. The Board Improvement Plan in its entirety will be presented at the next Board meeting.

Special Education Data

C. Portt provided an update on the Hastings and Prince Edward Provincial Special Education Data in terms of students achievement, demographics and student exceptionalities. It was noted that the review and analysis of this data will be helpful in identifying and implementing strategies to reduce gaps in student achievement for students with special education needs.

Correspondence

None

Adjournment: 8:02 p.m.



Decision _____ **Information** X

To: The chair and members of the Program and Human Resources Committee

From: Trish FitzGibbon, Superintendent of Education, Special Education Services

Re: Special Education Advisory Committee Membership

Purpose:

To provide an update on the Special Education Advisory Committee membership.

Background:

The Special Education Advisory Committee is comprised of representatives from local organizations, members at large, and trustees for the purpose of making recommendations to the board in respect of any matter affecting the establishment and development of special education programs and services regarding exceptional pupils of the board.

Current Situation:

Correspondence has been received from Janice Quade who has indicated that she is no longer able to represent the Quinte Down Syndrome Support Network. There was no designated alternate to fill this position. The Education Act and Regulations state that *if a seat on SEAC becomes vacant, the board that appointed the person whose seat is vacant shall appoint a qualified person to fill the vacancy for the remainder of the term of the person whose seat became vacant.*

Accordingly, Wendy Wild will be the new representative of the Quinte Down Syndrome Support Network. She will attend the next Special Education Advisory Committee meeting, which is scheduled for January 22, 2009.

Appendices:

Nil

Next Steps:

For information only.