



HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD PUBLIC MEETING MINUTES June 20, 2011

- Members present:** M. Brant, S. Clements, J. Cobb, T. Goodfellow, M. Hall, D. Inch, L. Kyle, D. Patterson, J. Williams
- Student Trustees:** A. Martin
- Regrets:** I. Christ
- Absent:** None
- Resource:** C. DeMille, K. Donnell, T. FitzGibbon, R. McGall, M. Norton, C. Portt, J. Rogers, D. Rutherford, M. Savery-Whiteway, D. Tregenza
- Guests:** None
- Minutes:** P. Hoskin

Call to order

Vice-chair Hall called the meeting to order at 7:00 p.m.

Board prayer

Trustee Cobb said the Board prayer.

Vice-chair Hall welcomed new student trustee Ally Martin from Centennial Secondary School and noted that student trustee Indigo Christ from Moira Secondary School sent her regrets as she is in Mexico.

Delegations/presentations

Science and Technology recognition

Superintendent FitzGibbon introduced Randy Votary, Curriculum Coordinator, who along with a team of dedicated staff and volunteers, organizes the Quinte Regional Science Fair each year.

Mr. Votary thanked the Board for their support of this program and noted that because of exams, the students were unable to attend the Board meeting. Mr. Votary introduced the Science Fair team of Scott Berry, retired Science teacher, Joanne Peckam teacher and co-chair of the Quinte Regional Science and Technology Fair Committee, and Kyla Reidstra-Wiesner, occasional teacher who attended the Quinte Regional Science and Technology Fair and Canada Wide Science Fair along with Melissa Wright, secondary school teacher. A Slide show was shown of the three students from HPEDSB who attended the Canada Wide Science Fair with their projects. Harry J. Clarke Public School student Govind Pisharodi's project was titled "Biofuels and Fossil Fuels: A Comparison"; Theresa DeCola, Frankford Public School, project "Spirit Mission by Interplanetary Shipping" won a silver medal and scholarship; and Jenny Xue, Moira Secondary School, project "Does Light at Night Boost Appetite? A study on Mice" won a bronze medal and scholarship.

Trustees commented that they look forward each year to attending the Quinte Regional Science Fair and find it very interesting. Trustees applauded the work of the volunteers and their dedication to the students of HPEDSB.

Student Trustee recognition

Vice-chair Hall called on former student trustees Carmen Meyette and Emily Tetzlaff and thanked them for their participation on the Board during the past year. The students were presented with a memory box, an honorarium and their nameplates.

10th Annual Great Place awards

Communications Officer, Kerry Donnell said it was a pleasure to continue this celebration and provided a brief introduction to the 10th Annual Great Place Awards. During the past 10 years this award for outstanding contributions to students has been given to 104 individuals or groups made up of HPEDSB staff, volunteers, police, school council members and community members or organizations.

The Great Place Awards Committee was comprised of Karen Chow, Elementary Occasional Teacher representative; Paul Covert, Chair-Parent Involvement Committee; Kerry Donnell, Communications Officer; Mary Hall, Vice-chair of the Board; Sarah Langridge, Student Senator-Prince Edward Collegiate Institute; Sue McKeown, Office Supervisor-Centre Hastings Secondary School; Karen Morrow, Teacher-Bayside Secondary School and Ontario Secondary School Teachers' Federation representative; Steve Payne, Systems Analyst and Canadian Union of Public Employees representative; Tonia Shelmerdine, Vice-principal-Stirling Junior and Primary Schools and Ontario Principals' Council representative; and Emily Tetzlaff, Student Trustee-Trenton High School.

Director Soule invited each of the award recipients to the podium and provided a short overview of the contributions each has made to students in our district.

The 2010/2011 Great Place Award recipients are:

Robin Baranyai, Parent, C.M.L. Snider School
Melanie Boniface, Secretary – Stirling Primary School
Scott Boyd, Teacher – Bayside Public School
Dot Burshaw, Secretary – Education Centre
Jennifer Cook and Stacey Wagner, Teachers – Sir John A. Macdonald School
Cindy Kearns, School Council Chair and Parent Volunteer - Madoc Township Public School
Jo-Anne Peckham, Teacher - College Street Public School
Jim West, Teacher - Moira Secondary School

Approval of the agenda

Moved: J. Williams

Seconded: L. Kyle

That the agenda be approved with the addition of Ministry of Education Capital Projects announcement under Reports from Staff.

Carried

At 7:40 p.m. the acting Chair called a fifteen minute recess and invited everyone to the Committee Room to congratulate award recipients and enjoy refreshments.

The meeting resumed at 7:58 p.m.

Election of the Chair

Trustee Goodfellow commended Vice-chair Hall for stepping in as chair during the recent illness and loss of Chair Pitman.

Director Soule, Secretary of the Board, chaired the meeting for the election process. Director Soule reviewed the election process to be followed as outlined in Board Policy No. 2 Governance By-laws and Standing Rules.

It was declared that:

Superintendent Rutherford and Senior ITS Officer, Matt Norton will be scrutineers for the elections.

There were no objections.

Director Soule called for nominations for the position of chair for the period June 2011 to November 2011.

Trustee Cobb nominated Trustee Inch and Trustee Patterson seconded the nomination.

Trustee Inch accepted the nomination.

The Director called for nominations for the position of Chair a second and third time.

No other nominations.

It was declared that Dwayne Inch would be chair of the board for balance of the term, June 2011 to November 2011.

Remarks by the Board chair

Chair Inch thanked fellow trustees for their support noting that they were large shoes to fill. He thanked Vice-chair Hall for filling in as chair.

Chair Inch proceeded with the agenda.

Chair of Operations and Finance

Chair Inch called for nominations for chair of the Operations and Finance Committee.

Trustee Cobb nominated Trustee Patterson and Trustee Kyle seconded the nomination.

Trustee Patterson accepted the nomination.

Chair Inch called for nominations a second time.

Trustee Clements nominated Trustee Brant and Vice-chair Hall seconded the nomination.

Trustee Brant declined the nomination.

Chair Inch called for nominations a third time.

There were no other nominations.

It was declared that Trustee Patterson would be chair of the Operations and Finance Committee for the balance of the term.

Election of Ontario Public School Boards' Association (OPSBA) representative

Director Soule provided assistance with the election of the OPSBA representative.

Director Soule called for nominations for the position of OPSBA representative.

Trustee Williams nominated Vice-chair Hall. The nomination was seconded by Trustee Brant.

Vice-chair Hall declined the nomination.

Director Soule called for nominations a second time.

Vice-chair Hall nominated Trustee Goodfellow and Trustee Williams seconded the nomination.

Director Soule called for nominations a third time.

There were no further nominations.

It was declared that Trustee Goodfellow would be the Ontario Public School Boards' Association representative for the period June 2011 to May 2012.

Director Soule called for nominations for the position of Alternate representative with the Ontario Public School Boards' Association.

Trustee Williams nominated Vice-chair Hall and Trustee Cobb seconded the motion.

Vice-chair Hall accepted the nomination.

Director Soule called for nominations a second and third time. There were no further nominations.

It was declared that Vice-chair Hall would be the alternate representative with the Ontario Boards' Association for the period June 2011 to May 2012.

Approval of minutes

Moved: D. Patterson

Seconded: M. Hall

That the minutes of the regular meeting of May 24, 2011 be approved with correction.

It was noted that Student Trustee Ally Martin's name was incorrect on Page 4.

Carried

Moved: J. Williams
Seconded: J. Cobb

That the minutes of the special meeting of June 7, 2011 be approved as corrected.

It was noted that on Page 2, the report from Executive Committee should read "Board Policy No. 2 Governance By-Laws and Standing Rules".

Carried

Moved: M. Hall
Seconded: M. Brant

That the minutes of the special meeting of June 13, 2011 be approved as corrected.

It was noted that the reference to Board Report No. B-1 should be removed from the motion regarding ratification of the Association of Professional Student Services Personnel collective agreement.

Carried

Business arising from the minutes of the regular meeting of May 24, 2011

- None

Business arising from the minutes of the special meeting of June 7, 2011

- None

Business arising from the minutes of the special meeting of June 13, 2011

- None

Report from the Committee of the Whole Board

There were no recommendations from the Committee of the Whole.

Recommendations

**Report from Budget Committee
2011-2012 Budget**

Moved: D. Patterson
Seconded: J. Williams

That Hastings and Prince Edward District School Board approve the 2011-2012 Budget in the amount of \$190,388,623 as contained in Board Report No. B-1 dated June 20, 2011.

Carried

**Report from the Executive Committee
Board Policy No. 3-A Delegations and Presentations**

Moved: T. Goodfellow
Seconded: D. Inch

That Hastings and Prince Edward District School Board approve the changes to Board Policy No. 3-A Delegations and Presentations, as contained in Board Report No. B-2, dated June 20, 2011.

It was requested that the name of the form be referred to before the form number in Appendix A Policy 3-A Delegations and Presentations item 3.2.

Carried

**Report from Operations and Finance Committee
Borrowing resolution**

Moved: S. Clements
Seconded: T. Goodfellow

That Hastings and Prince Edward District School Board, in order to meet current 2011-2012 expenditures, approve the attached resolution authorizing the borrowing of a sum of up to twelve million dollars (\$12,000,000) outstanding at any one time as contained in Board Report No. B-3 dated June 20, 2011.

Trustee Clements noted that this is the same borrowing limit approved in 2010 and was more than adequate.

Carried

Annual Accessibility Plan

Moved: M. Hall
Seconded: D. Patterson

That Hastings and Prince Edward District School Board approve the Annual Accessibility Plan for the period September 2011 to August 2012 as contained in Board Report No. B-4, dated June 20, 2011.

Vice-chair Hall commented that the Board is required to annually review our Accessibility Plan to ensure it addresses barriers to persons with disabilities. Controller of Facility Services, Don Tregenza, responded to trustee questions and noted that accessibility training is to be completed by January 2013.

Carried

**Report from Program and Human Resources Committee
Special Education plan**

Moved: J. Williams
Seconded: L. Kyle

That Hastings and Prince Edward District School Board approve the amendments to the Special Education Plan 2011-2012 as contained in Board Report No. B-5 dated June 20, 2011.

Superintendent Rogers noted that a revised Appendix B which corrects the data originally reported had been distributed.

Carried

Information

Calendar of events

The calendar was reviewed. Director Soule noted that there would be a trustee retreat with the new director, Rob McGall, on September 19, 2011. Details and location will follow.

Student Trustee Tetzlaff advised that the Trenton High School graduation was at 6:00 p.m. and not 7:00 p.m. as noted on the calendar.

Report from Chair (acting)

Vice-chair Hall reminded everyone that this was the last Board meeting for Director Soule as she is retiring effective August 31, 2011. Director Soule congratulated the Board for the way they have worked through and handled some very difficult situations and processes lately. Trustee governance training has been initiated, a process has been put in place to fill the vacancy on the Board, a new union contract has been signed and the Principal/Vice-principal Terms of Employment agreement has been finalized. She thanked the Board for their support and noted that the organization is in good shape for the upcoming year.

Report from Executive Committee

Vice-chair Hall reported on the following items from the Executive Committee meeting that took place on June 6, 2011:

- Board Policy No. 3-A Delegations and Presentations
- Review of agendas

Operations and Finance Committee

Chair Inch reported on the following items from the Operations and Finance Committee meeting that took place on June 13, 2011:

- Recommendations borrowing resolution
- Accessibility plan
- Capital projects update
- Trustee expense reimbursement
- Operations and Finance Committee meeting start time discussed

Program and Human Resources Committee

Trustee Goodfellow reported on the following items from the Program and Human Resources Committee meeting that took place on June 13, 2011:

- Text book approval was deferred to September
- Special Education plan was approved
- Time change for Program and Human Resources meeting
- Information Technology Advisory Committee reported on pilot projects
- Update on implementation of full day kindergarten
- Report from the Frink Centre

Reports from Staff

Ministry of Education new schools announcement

A press release from the Ministry of Education regarding the building of forty two new schools across the province two of which will be in our district. Superintendent Rutherford noted that of the eight business cases submitted in January, the consolidation of the three Stirling schools into one 600 pupil complex and the joining of SH Connor School and Tweed-Hungerford Senior Public School into one 350 pupil school were approved by the Ministry. Additional information is expected from the Ministry regarding timelines.

Board and Committee Meeting Schedule 2011-2012

Director Soule noted that the Operations and Finance Committee and Program and Human Resources Committee meeting times will be switched for months of November, March and June. A revised Board and Committee Meeting Dates schedule has been distributed to trustees.

Reports from Trustees – Board committees and events

Trustees provided updates on events they attended:

- Leadership development
- Mental health summit
- Special Education Advisory Committee meeting
- Aboriginal Education Steering Committee meeting
- Prince Edward Collegiate Institute Aboriginal Awareness Symposium

Report from Student Trustees:

- Nothing to report.

Trustee proposals and queries

- None

Correspondence

Condolence cards

A package of condolence cards and letters regarding the recent passing of Chair Pitman was circulated.

Ministry of Education: Approval of 2011-2012 School Year Calendar

The Director advised that this is approval of the 2011-2012 proposed school year calendar that was submitted to the Ministry of Education. Calendars will be distributed during the summer.

Adjournment

The meeting was adjourned at 8:55 p.m.

Chair

Secretary