



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
PUBLIC MEETING MINUTES
JUNE 15, 2015**

Members present: T. Biniaris, M. Brant, J. Bray, J. Cobb, B. Danes, M. Hall, D. Inch, L. Kyle, D. Patterson (via teleconference), J. Williams

Student Trustees: C. Barry, A. Mifflin

Regrets:

Absent:

Resource: K. Donnell, M. Fisher, T. FitzGibbon, K. MacQuarrie, L. Miller, N. Pfeiffer, C. Portt, J. Rogers, M. Savery-Whiteway

Guests: None

Minutes: P. Hoskin, Administrative Assistant

Call to order

Chair Inch called the meeting to order at 7:00 p.m. and welcomed students, parents and guests. It was noted that Trustee Patterson is joining the meeting through teleconferencing.

Board Prayer

Chair Inch asked everyone to stand for a moment of personal silent reflection.

Delegations/presentations

Quinte Regional Science and Technology Fair and Ontario Technological Skills Competition

Superintendent Cathy Portt introduced the presentation and welcomed teachers and students to the meeting.

Curriculum Coordinator, Randy Votary, and volunteer, Scott Berry provided trustees and guests with an overview and slide show of the competitions. Finalists from the Regional Science Fair who progressed to the Canada Wide Science Fair spoke about their experience.

Canada Wide Science Fair Winners:

- **Junior Bronze Medal to Aiden Hadadd** – Harry J. Clarke Public School, Destinations Program – Pendulum Transportation
- **Junior Bronze Medal to Meera Moorthy** – Harry J. Clarke Public School, Destinations Program – A Natural Fertilizer

The following individuals accompanied the students to the Canada Wide Science Fair:

- **Jo-Anne Peckham**, Co-Chair, Quinte Regional Science & Technology Fair
- **Kyla Riedstra-Wiesner** – Co-Chair, Quinte Regional Science & Technology Fair
- **Scott Berry** – Web Master for the Quinte Regional Science & Technology Fair and Chaperone for the Canada Wide Science Fair
- **Tamara Sayers-Pringle** – Chief Judge for the Quinte Regional Science & Technology Fair and teacher with the Harry J. Clarke Public School, Destinations Program

Prior to the meeting trustees were able to view the winning projects that had been set on display in the café.

Ontario Technological Skills Competition Winner:

Bronze Medal – Photography winner at the Ontario Technological Skills Competition, Abigail Reid, from Centennial Secondary School, presented a slide show of the photographs that she entered in the competition.

Teacher Lynne Weinert, teacher at Centennial Secondary School accompanied Abigail to the competition.

Presentation to outgoing 2014-2015 Student Trustees

Vice-chair and Student Senate liaison, Lucille Kyle, thanked student trustees Cameron Barry and Alyssa Mifflin for their participation on the Board this year and remarked on the leadership and work ethic they have shown.

The students were presented with their nameplates, a memory box and honorarium.

Approval of the revised agenda

Moved: D. Patterson

Seconded: M. Hall

That the revised agenda be approved.

Carried

Approval of the minutes

Moved: J. Cobb

Seconded: M. Brant

That the minutes of the regular meeting of May 25, 2015 be approved.

Carried

Business arising from the minutes

- None.

Report from the Committee of the Whole

That Hastings and Prince Edward District School Board approved the following recommendations at the June 15, 2015 Committee of the Whole Board meeting.

1. **2015-2020 Internal Audit Plan**
2. **Agreement to purchase: Stirling Junior Public School and Stirling Primary Public School**
3. **Agreement to purchase: Quinte Ballet School property**

Recommendations

Report from the Budget Committee

2015-2016 Budget approval

Superintendent Miller advised that the Ministry of Education released details of the 2015-2016 Grants for Student Needs (GSN) on March 26, 2015. Although provincial funding will remain stable at \$22.5 billion for 2015-16, numerous shifts in funding formulas have been initiated to further encourage the management of underutilized school space, while maintaining support for the schools that the Ministry believes need it most.

Highlights of funding formula changes with significant impact to Hastings and Prince Edward District School Board include:

School Operations Grant:	Elimination of base top up for non-isolated schools (3 year phase in). Increased funding for non-salary portion of facilities operation.
Remote and Rural / Distant Schools Grant:	Updated factors in the Remote and Rural Allocation (3 year phase in).
School Foundation Grant:	Funding shift away from very small schools that are not isolated while investing in schools that are larger, remote, or combined (3 year phase in).
Declining Enrolment Grant:	Reduction in declining enrolment supports.
Special Education Grant:	Continued phase in of new funding model for High Needs Amount announced in 2014-15.
Capital Funding - School Condition Improvement (SCI):	Provincial funding allocation doubling to \$500M. SCI funding allocation to boards now in proportion to board's total assessed renewal needs under the Ministry's Condition Assessment Program.

Individual funding levels will continue to reflect local enrolment fluctuations. Student enrolment in the elementary panel are projected to remain stable for 2015-2016 at 10,133 students, and in the secondary panel enrolment is expected to see a further decline of approximately 120 students. This decline is projected to continue for the next couple of years before it will stabilize.

The board has continued to undertake a purposeful and measured approach to budget development, framed by the following guiding principles:

- Balanced budget → *Ensure we are operating within our means*
- Aligned with System Plan → *Supporting our core purpose and priorities*
- Challenge oriented → *Continuously seek ways to improve support structures & costs*
- Sustainable → *Considering smart transition plans to get us to sustainable future state*

The board is projecting a balanced budget for 2015-2016 with no draw on the limited accumulated surplus and continues to support the board's system priorities in service of student achievement while maintaining the fiscal integrity of its operations.

Moved: D. Patterson
Seconded: M. Hall

That Hastings and Prince Edward District School Board approve the 2015-2016 operating and capital budgets in the amounts of \$189,189,114 and \$18,555,456 as contained in Board Report No. B-1 dated June 15, 2015.

Carried

Report from the Executive Committee

Moved: L. Kyle
Seconded: M. Hall

That Hastings and Prince Edward District School Board approve holding the regular November meeting on Monday, November 16, 2015 at York River Public School, Bancroft, as outlined in Board Report B-2, dated June 15, 2015.

Director Savery-Whiteway explained that in order to meet Ministry deadlines for the submission of the approved audited financial statements, the November Board meeting is moved to the third Monday of the month instead of the normal fourth Monday. Following past practices, meetings have been moved offsite to schools within our district. Moving the November Board meeting to York River Public School will continue the cycle of offsite meetings in the regions throughout the district.

Carried

**Report from Program and Human Resources Committee
Special Education Plan**

Moved: L. Kyle

Seconded: J. Williams

That Hastings and Prince Edward District School Board approve the amendments to the Special Education Plan 2014-2015 as contained in Board Report No. B-3 dated June 15, 2015.

Trustee Hall advised that in compliance with the Ministry of Education policy document *Standards for School Boards' Special Education Plans (2000)*, protocols established in *PPM 149, and Regulation 464/97*, each board is required to "maintain a special education plan, to review it annually, to amend it to meet the current needs of its exceptional students, and to submit any amendment(s) to the Minister for review". School boards are to consult with their Special Education Advisory Committee (SEAC).

Superintendent Rogers noted that the Special Education Plan contained in Report B-3 has been reviewed to ensure that current programs and services are reflected accurately. The Summary of Amendments note changes to the Special Education Plan during the 2014-2015 school year. This summary was presented to the Special Education Advisory Committee on Monday, May 11, 2015 and a recommendation was approved at the Program and Human Resources Committee meeting on June 8, 2015.

Carried

Textbook/Novel approval

Moved: J. Cobb

Seconded: J. Bray

That Hastings and Prince Edward District School Board approve the list for use in schools described in Appendix A as contained in Board Report No. B-4 dated June 15, 2015.

Trustee Hall advised that Board approval is required for textbook/novels not listed in the Ministry Curriculum Centre Learning Resources as approved for use in schools by the Minister of Education.

The title listed on Appendix A, has been reviewed by the school principal, curriculum services staff or superintendent and trustees on the Program and Human Resources Committee.

Carried

**Report from the Operations and Finance Committee
Borrowing Resolution**

Moved: M. Hall
Seconded: J. Bray

That Hastings and Prince Edward District School Board, in order to meet current 2015-2016 expenditures, approve the attached resolution authorizing the borrowing of a sum of up to \$14,000,000 outstanding at any one time as contained in the Board Report No. B-5 dated June 15, 2015.

Superintendent Miller explained that from time to time the board finds it necessary to borrow funds to meet the current expenditures of the board until the current revenues have been received. Based on an analysis of the 2015-2016 cash flow it is recommended that the borrowing limit be set at \$14,000,000 for the 2015-2016 fiscal year. This amount remains unchanged from 2014-15.

Carried

Tender No. T-1415-005 Demolition of Queen Elizabeth Public School, Trenton

Moved: D. Patterson
Seconded: M. Hall

That Hastings and Prince Edward District School Board award a tender in the amount of \$279,000 plus a separate price of \$27,000 to JMX Contracting Inc. for the demolition of Queen Elizabeth Public School in Trenton and the construction of a temporary access road from Dixon Drive as contained in Board Report No. B-6 dated June 15, 2015.

Superintendent Miller advised that Ministry of Education has approved funding of \$12.8 million for construction of a new school to replace the existing Queen Elizabeth Public School in Trenton. This funding includes funding of \$375,000 to demolish the existing Queen Elizabeth Public School building on the site.

Plans are that demolition will occur over the summer so that construction of the new school can start in September 2015 and be completed by December 2016. The project scope for demolition includes demolition and abatement of Queen Elizabeth Public School in Trenton as well as a separate price for construction of a temporary access road from Dixon Drive to the demolition site.

Carried

Tender No. T-1415-004: Roof Replacements and Associated Work

Moved: J. Bray
Seconded: M. Hall

That Hastings and Prince Edward District School Board award Tender No. T-1415-004 to Dafoe Roofing for roof repairs and associated work at Park Dale School, Harry J. Clarke Public School and Bayside Public School, and ICI Roofing for roof repairs and associated work at Quinte Secondary School, North Hastings High School, Prince Charles School, Belleville, Trenton High School and York River Public School, as contained in Board Report No. B-7 dated June 15, 2015.

Controller Pfeiffer advised that in 2013, the board entered into contract with TSS Building Science Inc. for them to act as an expert roofing consultant to survey and determine the board's urgent roofing needs. The roofs of all schools were surveyed by TSS and a list of urgently

required replacements and repairs was developed. In the summer of 2014 nine schools received roof repairs/replacements. Eight schools are scheduled to receive roof repairs/replacements this summer.

Carried

Report from staff

Capital priority business case: Marmora schools (handout)

Superintendent Miller referred trustees to Report B-8 which was distributed.

The Capital Priorities Program offers an opportunity for boards to identify their major accommodation needs they need to address over the next three years and serves as the primary means for funding capital projects required to address accommodation pressures, replace facilities in poor repair, and support the consolidation of underutilized facilities.

The current request for Capital Priorities was announced on May 26 and submissions must be made by July 15.

The business case being proposed will see an addition and renovation project at Marmora Senior Public School to create an enlarged JK to Grade 8 school on the Marmora Senior Public School site. This project was submitted in prior rounds of capital project funding requests as a replacement school project, and remains a priority for the board in addressing school consolidation and capacity adjustment needs due to enrolment changes.

Moved: M. Hall
Seconded: B. Danes

That Hastings and Prince Edward District School Board submit the capital priority business case for an addition and renovations to Marmora Senior Public school as outlined in Appendix A to the Ministry of Education as contained in Board Report No. B-8 dated June 15, 2015.

Carried

Information

Calendar of events

- Nothing to add.

Report from the chair

- Open House at Queen Elizabeth Public School Trenton
- Strategic planning meeting for trustees today at the Kirk Building

Report from the Executive Committee

Chair Inch reported on the following items from the meeting of June 1, 2015:

- Date and location of the November 2015 Board meeting
- District Survey report
- System Planning update
- Draft Board and Committee Meeting Schedule 2015-2016
- Legislative update

Report from Operations and Finance Committee

Trustee Danes reported on the following items from the meeting of June 8, 2015:

- Borrowing resolution

- Tender for the demolition of Queen Elizabeth Public School, Trenton
- Tender for roofing projects

Report from Program and Human Resources

Trustee Hall reported on the following items from the meeting of June 8, 2015:

- The Hastings and Prince Edward Learning Foundation presentation
- Textbook/Novel approval
- Special Education Plan
- Managing Information for Student Achievement (MISA) update

Reports from Staff

Nothing to report.

Trustee questions, reports and proposals

Trustees reported on the following events they had attended:

- OPSBA Annual General Meeting, June 11 – 14 at Collingwood
- Open House at Queen Elizabeth Public School (Trenton)

Correspondence

**Response to correspondence regarding the Premier's Community Hub Framework
Advisory Group**

Director Savery-Whiteway noted that this correspondence is in response to the Board's letter regarding the Premier's Community Hub Framework Advisory Group members.

Adjournment

The meeting was adjourned at 8:55 p.m.

Chair

Secretary