



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
PUBLIC MEETING MINUTES
MARCH 23, 2015**

Members present: T. Biniaris, M. Brant, J. Cobb, B. Danes, M. Hall, D. Inch,
L. Kyle, D. Patterson, J. Williams

Student Trustees: C. Barry

Regrets: A. Mifflin

Absent:

Resource: K. Donnell, M. Fisher, T. FitzGibbon, K. MacQuarrie, L. Miller,
N. Pfeiffer, C. Portt, J. Rogers, M. Savery-Whiteway

Guests: None

Minutes: P. Hoskin, Administrative Assistant

Call to order

Chair Inch called the meeting to order at 7:00 p.m. and welcomed students, parents and guests to the meeting.

Board Prayer

Trustee Hall said the Board prayer.

Delegations/presentations

None.

Approval of the revised agenda

Moved: B. Danes

Seconded: J. Cobb

That the revised agenda be approved.

Carried

Timed Item:

Character moment: Coe Hill School performance “We’re all in this Together”.

Superintendent Rogers said it was a pleasure to introduce Principal Rob Lake, Teacher Mary Saunders and students from Coe Hill School who did a drama presentation called “We’re all in this Together” with a character focus on caring.

Chair Inch and Vice-chair Kyle presented students with a gift bag in appreciation of their presentation.

Chair Inch thanked Principal Lake, teacher Mary Saunders and students for their presentation.

Approval of the minutes

Moved: J. Williams

Seconded: T. Biniaris

That the minutes of the regular meeting of February 23, 2015 be approved.

Carried

Business arising from the minutes

- None.

Report from the Committee of the Whole

That Hastings and Prince Edward District School Board approved the following recommendations from the March 23, 2015 Committee of the Whole Board meeting.

1. Filling the vacancy on the Board
2. Refinements to the Ministry of Education definition of a graduate student
3. Elementary principal pool
4. Elementary and secondary principal and vice-principal pools for the north school group

Recommendations

Report from Executive Committee

2014-2015 Board Policy Review – Part B

Moved: M. Hall

Seconded: L. Kyle

That Hastings and Prince Edward District School Board approve amendments to the following Board policies/forms as outlined in appendices B, C, D, E, F, G, H, I, J, K, and L, and as contained in Board Report B-1, dated March 23, 2015.

- Policy 03-C Student Representation on the Board
- Policy 03-F Trustee Expense Reimbursement
- Policy 03-G Hospitality
- Policy 11-A Committees of the Whole Board
- Policy 11-G Special Education Advisory Committee
- Policy 11-J Accessibility Committee
- Policy 11-K Parent Involvement Committee
- Policy 13 Appeals and Hearings Regarding Student Discipline
- Policy 13 Appeals and Hearings Regarding Student Discipline FORMS
- Policy 17 Transportation
- Policy 18 Learning Foundation

Director Savery-Whiteway noted that each year policies are reviewed by staff and trustees as part of a regular governance process each year. This year there were twenty-seven policies which required review. Fourteen were reviewed and approved in the fall and two have been deferred until September 2015 when new legislation and the new system plan are available. The eleven remaining policies have been reviewed by senior administration and through ongoing review and discussions with trustees.

The remaining eleven policies contained in the appendices were reviewed by senior administration, Executive Committee, Program and Human Resources Committee and Operations and Finance Committee, as well as on-going collaboration with all trustees.

The director highlighted some of the changes:

- Replacing the word “trustee” with “Board member” or “member of the Board” to align with the *Education Act*
- Revisions to Policy No. 11-K – Parent Involvement Committee to align with current legislation

- An increase to the number of annual Student Senate meetings in Policy No. 3-C Student Representation on the Board, on a recommendation from student senators

Carried

Report from Operations and Finance Committee

Short Term Borrowing

Moved: M. Hall

Seconded: D. Patterson

That Hastings and Prince Edward District School Board approve a borrowing resolution, authorizing the borrowing of a sum of up to \$10,300,000 from the Canadian Imperial Bank of Commerce, in order to meet short term borrowing requirements for construction of a new elementary school to replace Queen Elizabeth Public School, Trenton as contained in Board Report No. B-2 dated March 23, 2015.

Superintendent Miller noted that the board is required to put in place a capital borrowing resolution to provide a cash flow for the cost of construction of the new elementary school in Trenton and the child care addition to Stirling Public School until capital grant payments are received from the Ministry.

The Board received approval under the Ministry of Education's Capital Priorities Grant to construct a replacement elementary school for Queen Elizabeth Public School, Trenton and 20 child care spaces at Stirling Public School. The Board also received approval under Enrolment Pressures programs for one additional classroom at Stirling Public School.

Carried

Moved: M. Hall

Seconded: M. Brant

That Hastings and Prince Edward District School Board approve a borrowing resolution, authorizing the borrowing of a sum of up to \$1,000,000 from the Canadian Imperial Bank of Commerce, in order to meet short term borrowing requirements for construction of the child care addition to Stirling Public School as contained in Board Report No. B-2 dated March 23, 2015.

Carried

Report from the OPSBA Representative

Amendment to Ontario Public School Boards' Association (OPSBA) terminology

Trustee Patterson advised that revisions to the Board policies have included changing the reference to Trustees to "Board member" or "member of the Board" to align with the *Education Act*.

As a representative of the Board's positions, interests and concerns at OPSBA, Trustee Patterson will bring this information forward to OPSBA regarding OPSBA By-Law Number 5 (Constitution) where the term trustee is used consistently.

Moved: J. Cobb
Seconded: D. Patterson

That Hastings and Prince Edward District School Board recommend through its OPSBA Director that the Ontario Public School Boards' Association (OPSBA) replace the term "trustee(s)" with "board member(s)" or "member(s) of the board" throughout the OPSBA By-Law Number 5 (Constitution), as contained in Board Report B-3, dated March 23, 2015.

Carried

**Report from Program and Human Resources Committee
Educational Programs in Care, Treatment and Correctional Facilities (Section 23)**

Moved: J. Williams
Seconded: L. Kyle

That Hastings and Prince Edward District School Board approve for the 2015-2016 school year, four Educational Programs in Care, Treatment and Correctional Facilities (Section 23), subject to approval by the Ministry of Education, as contained in Board Report No. B-4 dated March 23, 2015.

Trustee Hall stated that she is pleased we have these relationships with the various ministry programs and that we are going to continue with the programs we currently provide.

Superintendent Rogers provided trustees with background information on the Section 23 Programs which are provided by the board in accordance with *Section 23 of Ontario Regulation 287/98*. Each year the programs are reviewed by relevant ministry and board personnel and formal agreements outlining the roles, responsibilities, and relationship of the school board and the facility, are approved.

In 2014-2015, Hastings and Prince Edward District School Board maintained four Section 23 programs which included a Parent-Child and Youth Clinic, Children's Mental Health Residential program, Junior Day Treatment Program and a program at St. Leonard's Home. The direct cost of these programs is fully funded by the Ministry of Education and the sponsoring Ministry in each case.

Carried

Proposed School Year Calendar 2015-2016

Moved: J. Cobb
Seconded: L. Kyle

1. That the first day of school for students be Tuesday, September 8, 2015
2. That Semester Two begin on Thursday, February 4, 2016
3. That the last day of school for students be Wednesday, June 29, 2016
4. That the following six dates be designated as professional activity days:
 - Thursday, September 3, 2015
 - Friday, September 25, 2015
 - Friday, November 13, 2015
 - Thursday, February 4, 2016
 - Friday, May 20, 2016
 - Thursday, June 30, 2016
5. That Friday, September 4, 2015 be a Board designated holiday
6. That ten examination days be approved for secondary schools:

Wednesday, January 27, 2016 through to Tuesday, February 2, 2016
Wednesday, June 22, 2016 through to Tuesday, June 28, 2016

Superintendent Portt advised that each spring boards are required to establish a school year calendar that aligns with the holidays designated by the Ministry of Education and in accordance with *Regulation 304 School Year Calendar*.

Through consultation and feedback with employee groups, parents, community members and neighbouring school boards, the recommendation in Report No. B-5 was presented and approved at the Program and Human Resources Committee meeting on March 9, 2015.

Superintendent Portt responded to questions regarding why September 4 was chosen as a Board Designated Holiday. She noted that this was based on past practice and feedback received through the consultation process and with neighbouring school boards.

Carried

Information

Calendar of events

- For information.

Report from the chair

Chair Inch reported that discussions have taken place regarding filling the vacancy on the Board. A similar process to the one used in 2010 to fill the vacancy left by the passing of Chair Pitman will be followed where it was offered to a broad range of electors through an application process.

Report from the Executive Committee

Vice-chair Kyle reported on the following items from the meeting of March 2, 2015:

- Rotary Club invitation
- Hastings Prince Edward Counties Health Unit update

Report from Operations and Finance Committee

Trustee Danes reported on the following items from the meeting of March 9, 2015:

- Short term borrowing

Report from Program and Human Resources

Trustee Hall reported on the following items from the meeting of March 9, 2015:

- Presentation on the Board Improvement Plan for Student Achievement

Reports from Staff

- Nothing to report.

Trustee questions, reports and proposals

Trustees reported on the following events they had attended:

- "Meal or No Meal" presentation on poverty and where our children are at by the Hastings Prince Edward Health Unit
- Carl Pitman Centre grand opening at Stirling Public School
- Loyalist College Skills Competition

Correspondence

None.

Adjournment

The meeting was adjourned at 7:44 p.m.

Chair

Secretary