



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
PUBLIC MEETING MINUTES
September 26, 2016**

Members present: T. Biniaris, M. Brant, J. Cobb, B. Danes, M. Hall, L. Kyle,
D. Patterson, J. Williams

Student Trustees: D. Austin, S. Haseeb

Regrets: J. Bray, D. Inch

Absent:

Resource: L. Andrews, C. DeMille, K. Donnell, T. FitzGibbon, K. MacQuarrie,
N. Pfeiffer, M. Savery-Whiteway

Guests:

Minutes: D. Lucas, Administrative Assistant

Call to order

In the absence of Chair Inch, Vice-chair Kyle called the meeting to order at 7:00 p.m.

Vice-chair Kyle welcomed Laina Andrews, Superintendent of Education, School Climate & Student Well-Being Services and student trustees Delanie Austin, from Quinte Secondary School and Saud Bin Haseeb, from Moira Secondary School.

Character Moment of Reflection

Vice-chair Kyle called on Trustee Hall to recite "Growing with Character Moment – Responsibility".

Delegations/presentations

Director Savery-Whiteway and Trustee Patterson shared a video on the role of school trustees from the Ontario Public School Boards' Association. Communication Officer, Kerry Donnell shared a video highlighting student learning during the first few weeks of the 2016-2017 school year and featured students from schools throughout Hastings and Prince Edward District School Board.

Student Success Lead, Marg Thompson, Early Years Lead, Heather McMaster and Curriculum Co-ordinator, Roger Ramsay presented a slide show about student learning during the summer months. Seven elementary schools hosted summer camps for students in Grades 1-3. The focus was on continuing the learning for students over the summer months. The program for 105 students involved 14 teachers and 7 educational assistants who provided child-centred/friendly, individual support to each student. Parents were invited to participate during the day and were given daily activities to take home and practise with their children.

Registration for summer school at the secondary level had 400 students enrolled through elearning. In addition, other summer programs for students in Grades 9-12 involved School within a College, Dual Credits Program and Credit Recovery.

Approval of the agenda

Moved: J. Williams

Seconded: B. Danes

That the agenda for the September 26, 2016 Public Board meeting was approved.

Carried

Approval of the minutes

Moved: J. Williams

Seconded: J. Cobb

That the minutes of the regular meeting of June 20, 2016 be approved.

Carried

Moved: B. Danes

Seconded: M. Brant

That the minutes of the special meeting of July 6, 2016 be approved.

Carried

Moved: J. Cobb

Seconded: J. Williams

That the minutes of the special meeting of September 12, 2016 be approved.

Carried

Business arising from the June 20, 2016 minutes

Nothing at this time.

Report from the Committee of the Whole

There were no recommendations coming forward from the Committee of the Whole.

Recommendations:

External Audit Plan

Moved: B. Danes

Seconded: J. Fitzpatrick

That the Hastings and Prince Edward District School Board approve the External Auditor's Audit Plan, as contained in Board Report No. B-1, dated September 26, 2016.

Carried

Appointment of External Auditors for 2016-2017

Moved: D. Patterson

Seconded: J. Fitzpatrick

That the Hastings and Prince Edward District School Board appoint BDO LLP as the external auditor for 2016-2017 and that remuneration be fixed at \$35,650.00, as contained in Board Report No. B-2 dated September 26, 2016.

Carried

Internal Auditor's Mandate and Audit Plan

Moved: D. Patterson
Seconded: B. Danes

That the Hastings and Prince Edward District School Board approve the Internal Auditor's Audit Mandate and Multi-Year Audit Plan, as contained in Board Report No. B-3, dated September 26, 2016.

Carried

2016-2017 Board Policy Review

Director Savery-Whiteway noted that Board Policies are reviewed on a regular basis to ensure compliance with legislation, guidelines, the strategic plan and current practices. The identified policies will be reviewed by Trustees and senior staff and will be included in the November Public Board meeting agenda for final approval.

Moved: J. Cobb
Seconded: M. Hall

That the Hastings and Prince Edward District School Board approve authorizing the Director to review the policies as contained in Board Report B-4 dated September 26, 2016, and bring recommendations forward in a timely manner to the Executive Committee for discussion in accordance with Board Policy No. 7 Board Policy Development and Review.

Carried

Multi-Year Annual Accessibility Plan for the period of September, 2016 - August 2021

Trustee Danes noted that the Accessibility Advisory Committee met in June, 2016 to review and update the Multi-Year Annual Accessibility Plans for the next five-year period. This plan is reviewed annually by the Accessibility Advisory Committee and approved by the Board.

Trustee Bray initially moved the motion at the September, 2016 meeting, however in his absence, Trustee Williams moved the motion.

Moved: J. Williams
Seconded: D. Patterson

That Hastings and Prince Edward District School Board approve the Multi-Year Annual Accessibility Plan for the period September 2016 to August 2021 as contained in Board Report No. B-5, dated September 26, 2016.

Carried

2015-2020 Strategic Plan

Director-Savery-Whiteway noted that an annual review of the 2015-2020 Strategic Plan has been completed. Progress on the 2016-2017 actions will be revisited when the next review process begins in February, 2017.

Moved: D. Patterson
Seconded: M. Hall

That Hastings and Prince Edward District School Board approve the 2015 – 2020 Strategic Plan as contained in Board Report No. B-6 dated September 26, 2016.

Carried

Information:

Calendar of Events

A number of Board and Committee meetings were noted for the month of September/October as well as a number of activities take place within our schools such as, parent-teacher nights and school council meetings at several schools.

Report from the Audit Committee

Trustee Cobb provided updates on the Audit Committee meeting held on September 21, 2016:

- Regional Internal Audit Plan update
- Appointment of External Auditors for 2016-2017
- Internal Auditor's Mandate and Audit Plan
- Annual Report to Board of Trustees
- Annual report to Ministry of Education

Report from Chair

- Nothing to report

Report from Executive Committee

Vice-chair Kyle provided an update from the Executive Committee meeting held on September 6, 2016:

- Ontario Public School Boards' Association (OPSBA) provided professional development modules for Board members

Report from Student Enrolment/School Capacity Committee

Trustee Cobb provided an update on the Student Enrolment/School Capacity Committee meeting held on September 21, 2016:

- Draft Long-Term Capital and Accommodation Plan
- September 30, 2016 deadline for public consultation on the draft Long-term Capital and Accommodation Plan

Report from Program and Human Resource Committee

Trustee Cobb provided an update on the Program and Human Resources Committee meeting held on September 21, 2016:

- Name change of Special Education Services to become Student Services,
- Update on the new web site of the Ontario Public School Board Association (OPSBA)
- Update on the 2015-2020 Strategic Plan

Report from the Operations and Finance Committee

Trustee Danes provided an update on the Operations and Finance Committee meeting held on September 21, 2016:

- Capital projects update
- Trustee expenses
- Clarification of solar panel projects for two Belleville schools

Information from Staff:

Capital projects update

Superintendent Pfeiffer provided an update on capital projects. Trent River Public School construction is on schedule and on budget. Occupancy to take place in January, 2017 and construction on Marmora Senior School will begin March 2017.

Enrolment update

Superintendent Pfeiffer provided an update on enrolment for the 2016-2017 school year. Each September administration collects elementary and secondary enrolments, compares them to projections and determines the impact on teaching staff and school organizations in order to address provincial class size guidelines and match funding to expenditures.

Elementary enrolments were collected on September 9, 2016. Secondary enrolments were collected on September 16, 2016. Overall, elementary enrolment continues to show evidence that it is stabilizing. The revised projections in secondary show a decrease of 2 ADE over original projections. There was an overall increase of 48 students based on projected enrolment.

Questions, reports and proposals from Trustees

Trustee Hall provided an overview from a meeting of the Ontario Public School Boards' Association (OPSBA) which included presentations from an advocate for students.

Trustee Brant provided an update from the OPSBA Indigenous Planning Session that he and Vice-chair Kyle attended in August. Minister of Education, Mitzie Hunter was also in attendance.

Correspondence

Thank you notes were received and shared from students who had received awards at their June graduation.

Adjournment

Meeting adjourned at 8:10 p.m.

Chair

Secretary