



HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
PUBLIC MEETING MINUTES
January 23, 2017

- Members present:** T. Biniaris, M. Brant, J. Bray, J. Cobb, B. Danes, M. Hall, L. Kyle, D. Patterson, J. Williams
- Student Trustees:** D. Austin, S. Haseeb
- Regrets:** D. Inch
Absent:
- Resource:** L. Andrews, C. DeMille, K. Donnell, T. FitzGibbon, K. MacQuarrie, N. Pfeiffer, C. Portt, M. Savery-Whiteway
- Guests:**
- Minutes:** D. Lucas, Administrative Assistant

Call to order

Chair Kyle called the meeting to order at 7:00 p.m.

Character Moment of Reflection

Chair Kyle presented a video reflecting Hastings and Prince Edward District School Board's Character Attributes. The song was written by Chair Kyle and sang by students from the North Elementary schools.

Delegations/presentations

30th Anniversary of the Adventure Class at Queen Victoria School

Special guests, Trevor Prost, Chair of Parent Committee; Susie Charles, Junior Class Teacher; Margaret Charles, Grade 5 student; Kelvin MacQuarrie, Parent Representative and Sheryl Parker, Primary Class Teacher. Sheryl Parker provided a historical background on The Adventure Class at Queen Victoria School in Belleville which began in 1986. It is a unique education program where students in Grades 1-6 learn with the shared support of teachers, families and the community. The *Ontario Curriculum* is taught in multi-age classrooms where parents as partners in learning, with community engagement and experiential learning. Everyone works together to create rich educational experiences for students and the school community.

Award from the Canadian Association of Communicators in Education

Director Savery-Whiteway introduced Kerry Donnell, Communications Officer to provide a brief overview of the Canadian Association of Communicators in Education and the national Bravo Awards Program which recognizes and honours exemplary work in all aspects of public school relations, communications, marketing and engagement. Two awards were presented to Kerry Donnell, on behalf of Hastings and Prince Edward District School Board at the 2016 Canadian Association of Communicators in Education conference: 1) Award of Excellence for the "Say One Nice Thing" Campaign; and 2) Award of Merit for the 2015-2020 Strategic Plan: Possibilities Today & Tomorrow.

Approval of the agenda

Moved: B. Danes

Seconded: J. Cobb

That the agenda for the January 23, 2017 Public Board meeting was approved.

Carried

Approval of the minutes

Moved: J. Williams

Seconded: M. Brant

That the minutes of the regular meeting of November 21, 2016 be approved.

Carried

Moved: J. Bray

Seconded: J. Williams

That the minutes of the Annual Public Board meeting held on December 5, 2016 be approved.

Carried

Business arising from the November 21, 2016 minutes

- Nothing at this time

Business arising from the December 5, 2016 minutes

- Nothing at this time

Report from the Committee of the Whole

- Nothing at this time.

Recommendations:

Report B-1: 2016-2017 Policy Review & Timeline Part 2

Director Savery-Whiteway noted that Board Policies are reviewed on a regular basis to ensure compliance with legislation, guidelines, the strategic plan and current practices. The identified policies will be reviewed by Trustees and senior staff and a motion to approve revised/updated Board policies will be included in the April Public Board meeting agenda.

Moved: M. Hall

Seconded: J. Williams

That the Hastings and Prince Edward District School Board approve authorizing the Director to review the policies as contained in Board Report B-1 dated January 23, 2017, and bring recommendations forward in a timely manner to the Executive Committee for discussion in accordance with Board Policy No. 7 Board Policy Development and Review.

Carried

B-2: Roll-Call (Recorded) Vote

Trustee Cobb noted that during the November 21, 2016 School Enrolment/School Capacity Committee meeting a counted vote was taken to pass a motion that was made in committee. Following a discussion about the process to record the names of Trustees in the minutes when a roll-call (recorded) vote takes place, the following recommendation was made and all members of the committee agreed unanimously.

Moved: B. Danes
Seconded: M. Hall

That the Hastings and Prince Edward District School Board approve that in the case of a roll-call (recorded) vote for all committee and board meetings, the names of the Trustees shall appear in the minutes and their vote identified.

Trustees Danes and Hall requested that an amendment to the above recommendation be brought forward. The recommendation is as follows:

Moved by: M. Hall
Seconded by: B. Danes

That the Hastings and Prince Edward District School Board approve that any Trustee may ask for a roll-call vote and that in the case of a roll-call (recorded) vote for all committee and board meetings, Trustee names shall appear in the minutes and their vote identified.

Carried

Information:

Calendar of Events

Student Trustee Haseeb reported that he and Student Trustee Austin would be attending the upcoming OSTA-AECO Conference, the Board Council Committee meeting (BCC) being held on February 16 - 19, 2017. This conference gives the organization a chance to reconvene at the midpoint of the school year and also provides different committees with lots of time to work towards their initiatives.

Report from Chair

Trustees recently attended the Public Education Symposium with discussions around strategic planning.

Report from Executive Committee

Chair Kyle provided highlights from the Executive Committee meeting held on January 9, 2017:

- Ontario Secondary School Literacy Testing (OSSLT), there will not be any further online testing done at this time, they will be done by pen and paper,
- Board Policy reviews,
- Well-Being Engagement Paper through OPSBA

Report from Student Enrolment/School Capacity Committee

Trustee Cobb provided highlights from the Student Enrolment/School Capacity Committee meeting held on January 16, 2017:

- Update on accommodation review process,

- Centre Hastings meetings have taken place and there are upcoming meetings for Belleville and Prince Edward County.

Report from the Operations and Finance Committee

Trustee Danes provided highlights from the Operations and Finance Committee meeting held on January 16, 2017:

- Trustee Honorarium based on enrolment of students up to August 31, 2016,
- Building renewal projects.

Report from Program and Human Resource Committee

Trustee Williams provided highlights from the Program and Human Resources Committee meeting held on January 16, 2017:

- Updates on BIPSAW
- Director's Annual Report
- Proposed school year calendar for 2017-2018

Information from Staff:

Directors Annual Report

Director Savery-Whiteway noted under the *Education Act* that this is a requirement done annually. Kerry Donnell, Communications Officer has captured data, stories and photographs as evidence of progress on our strategic priorities. Director Savery-Whiteway thanked everyone who contributed information and data. Final printed copies will be made available in the coming week.

Revised Estimates

Superintendent Pfeiffer provided an update on the Revised Estimates for the 2016-2017 fiscal year as required by the Ministry of Education. School board budgets are required to be submitted to the Ministry by June 30 of each year. Revisions normally incorporate updated information regarding enrolments, prior year actual results and any other known changes since the budget was completed in June.

Various adjustments described result in a drawdown of \$1,083,881 from the board's accumulated surplus for compliance purposes of \$1,318,906. The original Estimates submitted to the Ministry at the end of June projected a drawdown of \$360,139.

Questions, reports and proposals from Trustees

- Trustees had nothing further to report at this time
- Student Trustees had nothing further to report at this time

Correspondence

- None

Adjournment

Meeting adjourned at 8:16 p.m.

Chair

Secretary