



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
OPERATIONS AND FINANCE COMMITTEE
PUBLIC MEETING MINUTES
November 10, 2014**

Members present: B. Danes - Chair, M. Brant, S. Clements, T. Goodfellow – Vice Chair, D. Inch, D. Patterson

Regrets:

Guests: K. Donnell, L. Kyle, M. Hall

Resource: M. Fisher, T. FitzGibbon, L. Miller, N. Pfeiffer, M. Savery-Whiteway

Minutes: J. Newman

Call to order

The public session of the Operations and Finance Committee was called to order at 7:00 p.m.

Presentations:

G. Taylor, Tri-board Student Transportation Services

Gord Taylor, CEO of Tri-Board provided an update on Tri-Board Student Transportation Services. The presentation included:

- an excerpt from an inclement weather video soon to be released to explain how bus cancellation decisions are made;
- Tri-Board communication methods;
- benefits of the bus pick up and drop off design at Harmony Public School;
- an update on the competitive procurement process;
- an update on bus patrollers within HPEDSB.

Clarification/discussion items included:

- social media options for families and availability of technology;
- bus patroller responsibilities;
- full implementation of the eight light system on the back of the school bus.

Approval of the agenda:

Moved: M. Brant
Seconded: S. Clements

That the agenda be approved.

Carried

Approval of minutes:

Moved: S. Clements
Seconded: T. Goodfellow

That the minutes from the meeting of October 14, 2014 be approved.

Carried

**Business Arising
None**

**Recommendations
None**

Information

2014-2015 Revised Policy Approval – Part A

Director Savery-Whiteway presented a number of revised policies that were reviewed in accordance with the 2014-2015 board policy review timeline contained in Report No. C-1. The revised policies will be presented to the Board for final approval at the Board meeting on November 17, 2014. Director Savery-Whiteway provided an overview of key changes in the policies.

Clarification/discussion items included:

- the need to include language regarding First Nations representation and process for filling vacancies. Director Savery-Whiteway will revise the policy for consideration and approval at the November board meeting.
- communication and the role of board members in Policy No. 9.

OSBIE Insurance Premiums

A revised report was distributed. Superintendent Miller reviewed revised Report No. C-1 to provide information on the insurance renewal with the Ontario School Board's Insurance Exchange (OSBIE) for 2015.

The OSBIE premium invoice for Hastings and Prince Edward District School Board for 2015 is \$204,138. This is an increase of \$6,991 or 3.5% from 2014. Individual board premium variances from year to year result primarily from changes in exposure, general rate adjustments, and loss experience outlined in the attachment.

New this year is an option for boards to include additional coverage for Privacy Data Liability Insurance at a cost of \$4,611. Administration is reviewing this coverage with OSBIE to determine next steps.

Discussion/clarification items included:

- justification of the increases to liability claims experience and boiler premiums.

Trustee Expense Report

Trustee expenses for the period ending October 31, 2014 were reviewed.

Trustee Proposals/queries

Trustee Patterson requested that a letter be sent on behalf of the board to support full implementation of the 8 light system on the back of school buses. A letter will be drafted by Superintendent Miller and presented to board members.

Correspondence

Letter to Tyendinaga Township Council

Superintendent Miller shared a letter that was sent to Township of Tyendinaga Township requesting consideration of the needs of Tyendinaga Public School in respect to a rezoning application for another quarry. This letter was sent as per the Operations and Finance Committee meeting of October 14, 2014.

The public meeting adjourned at 8:15 p.m.