



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD  
OPERATIONS AND FINANCE COMMITTEE  
PUBLIC MEETING MINUTES**

October 12, 2010

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**Members present:** Harry Marissen, Chair, Mike Brant, Sam Clements, Cliff Cotton, Thelma Goodfellow, Dwayne Inch, Monica Walker

**Student Trustee:** Carmen Meyette

**Resource:** Dave Rutherford, Kathy Soule, Don Tregenza

**Minutes:** Jo-Anne Newman, Administrative Assistant

**Call to order**

The meeting was called to order at 5:50 p.m.

**Delegations and Presentation**

Lisa Lindsay did not attend to present as scheduled regarding future use of the track at CML Snider Public School.

**Approval of agenda**

Moved: M. Walker

Seconded: M. Brant

**That the agenda be approved.**

Carried

**Approval of minutes**

Moved: T. Goodfellow

Seconded: M. Walker

**That the minutes of the regular meeting of September 13, 2010 be approved.**

Carried

**Business arising from the minutes**

Superintendent Rutherford confirmed that the transportation issue at Sugar Lane and Trillium Lane on the south side of Stocco Lake has been resolved by adding a turn-around on Trillium Lane.

Superintendent Rutherford advised of the need for a special Operations and Finance Committee meeting to be scheduled prior to the board meeting on Monday, November 15, 2010 to approve tenders for the capital projects at North Hastings Senior Elementary School and Prince Charles School, Belleville.

**Moved: T. Goodfellow**

**Seconded: M. Walker**

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**That a special meeting of the Operations and Finance Committee be scheduled prior to the board meeting on November 15, 2010 at Earl Prentice Public School.**

**Carried**

**Recommendations**

None

**Information**

**2009-2010 Audit Process – Wilkinson and Company LLP**

David Clare, Kurt Gregoire and Cindy Mosco representing Wilkinson and Company LLP were introduced and provided information on various components of the 2009-2010 audit plan.

Trustee Cotton joined the meeting at 6:10 p.m.

**Transportation update**

Superintendent Rutherford introduced Steve Wowk, Chief Executive Officer and Scott Nobles, transportation planner of Tri-Board Student Transportation Services. Steve Wowk provided an update on the transportation start-up for the 2010-2011 school year followed by Scott Nobles who provided a demonstration of the GPS system currently installed in the majority of buses serving Tri-Board Student Transportation Services.

**EarthCARE year-end report**

Don Tregenza provided a report on the EarthCARE Program which is now in its fifth year. Included in the report was a summary of schools that participated in the program and qualified for a cash reward. Schools are encouraged to use the money for initiatives such as building renewal projects that reduce utility costs; replacement of energy consuming equipment with more efficient equipment; or student learning materials that promote an environmental theme.

**Trustee education and development expense**

Superintendent Rutherford reviewed trustee expenditures for the period ending September 30, 2010.

**Policy 1: Board Mission and Goals – Amendment**

Committee members were invited to attend the Program and Human Resources Committee meeting following adjournment to receive an overview of amendments to Policy 1: Board Mission and Goals.

**Correspondence**

None

**The meeting adjourned at 6:55 p.m.**