



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
OPERATIONS AND FINANCE COMMITTEE
PUBLIC MEETING MINUTES
September 12, 2016**

Members present: M. Brant, J. Bray, B. Danes, D. Patterson
Student Trustees: D. Austin
Regrets: T. Biniaris, M. Hall, D. Inch
Guests: None
Resource: K. Donnell, T. FitzGibbon, N. Pfeiffer, C. Portt, M. Savery-Whiteway
Minutes: C. Reid, Administrative Assistant

Call to order

The public session of the Operations and Finance Committee was called to order at 7:02 p.m. The committee welcomed Nick Pfeiffer in his new role as Superintendent of Business and Student Trustee, Delanie Austin.

Presentations

None

Approval of the agenda

Moved: M. Brant
Seconded: J. Bray

That the agenda be approved.

Carried

Approval of minutes

Moved: D. Patterson
Seconded: M. Brant

That the minutes of the June 13, 2016 regular meeting be approved.

Carried

Business arising

None

Recommendations

Multi-Year Accessibility Plan 2016-2021

Superintendent Pfeiffer referred to Report No. B-1 and stated that this an annual recommendation to approve the board's rolling Multi-Year Annual Accessibility Plan in accordance with Policy 11-J: Accessibility Advisory Committee.

The Accessibility Advisory Committee met in June 2016 to review and update the Multi-Year Annual Accessibility Plan which incorporates plans for the next five-year period. Feedback is sought from persons with disabilities through various forums. The Multi-Year Accessibility Plan is reviewed on an annual basis by the Accessibility Advisory Committee and approved by the Board.

Superintendent Pfeiffer reviewed the Accessibility Plan, noting that increased building renewal funding allows for an increased number of accessibility features to be installed, including larger doors, automatic door openers and upgraded PA systems to name a few. In addition, the board recently undertook a number of major projects as outlined on page 7 on the Accessibility Plan, which all included significant accessibility features.

Moved: J. Bray
Seconded: D. Patterson

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board approve the Multi-Year Annual Accessibility Plan for the period September 2016 to August 2021 as contained in the Operations and Finance Committee Report No. B-1, dated September 12, 2016.

Carried

Information

Capital projects update

Superintendent Pfeiffer provided a verbal update regarding the following capital projects:

- Trent River Public School - construction is on schedule and on budget. It is anticipated that the school will be ready to open in January 2017. The project reached the “watertight milestone” at the end of August which is very close to original schedule. They are currently working on above the ceiling mechanical items through September. Once ceilings are in they can focus on millwork, painting and finishes. Site grading should be completed by the end of September/early October.
- Marmora Senior Elementary School – Additions and renovations are currently in the detailed design phase. Construction will begin in March, with the school scheduled to open in September 2017. There will be another public viewing of the design, likely in the fall, once more detailed plans are available.

Enrolment update

Superintendent Pfeiffer stated that every spring the board conducts enrolment projections but it's not until September when actual enrolments are known. On Friday, September 9, 2016 preliminary enrolments were collected from elementary schools. On Friday, September 16, 2016 the secondary enrolments will be collected. After initial review, it looks like elementary enrolments are up by approximately 50 students compared to the approximate projected enrolment of 10,100. Further information will be shared as it becomes available.

Trustee expense report

Superintendent Pfeiffer referred to Report No. C-1 and noted that trustee expenses for the period ending August 31, 2016 were provided. At this point, the overall trustee budget is showing a surplus of approximately \$13,000. Year-end is currently being processed and there may be some minor adjustments before the year-end figures are finalized. Comments were made regarding adjusting individual budget amounts to more accurately reflect specific duties of trustees. Debbie Lucas in the Director's Office has been reviewing the trustee budget in detail and will make any necessary adjustments that are not dictated by board policy.

Trustee proposals/queries

Clarification was sought regarding the solar panel projects for two Belleville schools that were turned down by the City of Belleville. Originally the board signed an agreement with Ameresco for nine schools. Ameresco has been leading the project and went to council regarding the installation of solar panels on the last two schools, Foxboro Public School and Susanna Moodie Elementary School. Board staff were not aware that this meeting was occurring until it was reported in the media. This is the first year that municipalities have had a say in these projects and City Council was not supportive. Senior staff will reach out to Ameresco for an update on the current status of the project and will bring back a report. The seven schools that do have solar panels installed became operational over the summer and are producing electricity going to the grid.

Correspondence

None

The Operations and Finance Committee public meeting adjourned at 7:24 p.m.