



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
OPERATIONS AND FINANCE COMMITTEE
PUBLIC MEETING MINUTES
Special Meeting of April 24, 2017**

Members present: M. Brant, B. Danes, M. Hall, L. Kyle, D. Patterson

Student Trustees: None

Regrets: T. Biniaris, J. Bray, D. Inch

Guests: J. Cobb

Resource: K. Donnell, T. FitzGibbon, N. Pfeiffer, M. Savery-Whiteway, K. MacQuarrie, C. Portt, L. Andrews, C. DeMille

Minutes: D. Lucas

Call to order

The public session of the Operations and Finance Committee was called to order at 4:00 p.m.

Approval of the agenda

Moved: M. Hall
Seconded: L. Kyle

That the agenda be approved.

Carried

Recommendations

Request for Tender – Tender #T1617-005 - Roofing and Associated Work - Amended

Superintendent Pfeiffer referred to Report No. B-1 for the approval of a tender for roofing and associated work at six schools in accordance with Procedure 505: Purchasing. He stated that, at its meeting on April 10, 2017 the Operations and Finance Committee approved a recommendation to award the roofing and associated work to five vendors. Since that time, one of the five vendors indicated that, due to workload, they would only be able to complete the work on one of the two schools they were being considered for. Based on that information, it is being recommended that the work at Centennial Secondary be awarded to the next lowest bidder.

Trustee Hall suggested an amendment to the motion adopted at the April 10, 2017 Operations and Finance Committee. The amended motion removes Centennial Secondary School from ICI Roofing Ltd. for roof replacements and associated work and adds Centennial Secondary School for the amount of \$252,530. under Dafoe Roofing for roof replacements and associated work.

Amended Recommendation

Moved: M. Hall
Seconded: D. Patterson

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board award Tender No. T1617-005 to:

- **Amherst Roofing for roof replacements and associated work at Tyendinaga Public School for the amount of \$203,759;**
- **Crawford Roofing Corporation for roof replacements and associated work at Prince Edward Collegiate Institute for the amount of \$1,169,800;**
- **Dafoe Roofing for roof replacements and associated work at Centennial Secondary School for the amount of \$252,530 and Trenton High School for the amount of \$597,417;**
- **French Brothers Roofing for roof replacements and associated work at Centre Hastings Secondary School for the amount of \$443,293; and**

- **ICI Roofing Ltd for roof replacements and associated work at Prince Charles School Belleville for the amount of \$331,100; as contained in Operations and Finance Committee Report No. B-1 dated April 24, 2017.**

Carried

Trustee Cobb inquired why we were planning to go ahead with some of the roofing costs as some of the schools that are noted in the above recommendation could be part of the accommodation reviews. Superintendent Pfeiffer noted that the funds are slated for schools that are not closing within the next 5 years.

**Request for Tender – Tender #T1617-009
Daycare Renovation at Frankford Public School**

Superintendent Pfeiffer referred to report No. B-2 for approval of a tender for child care renovations at Frankford Public School in accordance with Procedure 505: Purchasing.

Tender No. T1617-009 was recently released to complete child care renovations at Frankford Public School. The program will offer space for toddlers and preschool age children. The project will include interior renovations to an existing vacant classroom, a storage area, restroom facilities, and office space as illustrated in Appendix A. An outside play area will also be created.

Following an evaluation process to rank the tenders received based on price, experience, and certifications, it is recommended that the tender be awarded to K. Knudsen Construction Limited. The total cost of the project will be funded by the Ministry of Education through the Schools First Child Care Retrofit program.

Moved: M. Hall
Seconded: L. Kyle

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board award Tender No. T1617-009 in the amount of \$128,500 to K. Knudsen Construction Limited for the renovation of an existing classroom and outdoor space at Frankford Public School, as contained in the Operations and Finance Committee Public Report No. B-2 dated April 24, 2017.

Trustee Hall inquired about the cost of this renovation as noted and the cost of the renovation at Massassaga-Rednersville Public School Daycare. Superintendent Pfeiffer noted that cost difference between the schools was due to the size difference of the classroom.

The Operations and Finance Committee public meeting adjourned at 4:15 p.m.