



Hastings and Prince Edward
District School Board

Lucille Kyle, Chair of the Board
Mandy Savery-Whiteway, Director of Education

Possibilities
TODAY & TOMORROW

Operations and Finance Committee
Special Meeting
PUBLIC AGENDA

Monday, April 24, 2017 – 4:00 p.m.
Board Committee Room, Education Centre

Section	Item	Report No.	Resp.
A	Call to order		
	Presentations: None Approval of agenda Approval of minutes: None Business arising		
B	Recommendations		
	Request for Tender – Tender #T1617-005 Roofing and Associated Work - Amended	B-1	N. Pfeiffer
	Request for Tender – Tender #T1617-009 Daycare Renovation at Frankford Public School	B-2	N. Pfeiffer
C	Information		
	None		
D	Correspondence		
	None		
	Move into closed session		

Next regular meeting: Monday, May 8, 2017

Committee Membership: T. Biniaris, M. Brant, J. Bray, B. Danes (Chair), M. Hall, D. Inch (Vice-chair),
L. Kyle, D. Patterson



Decision **X** **Information** _____

To: The Chair and Members of the Operations and Finance Committee

From: Nick Pfeiffer, Superintendent of Business Services
Kim Horrigan, Manager of Planning

Re: **Request for Tender – Tender #T1617-005
Roofing and Associated Work - Amended**

Purpose

To approve a tender for roofing and associated work at six schools in accordance with Procedure 505: Purchasing.

Background

In 2013, the board entered into contract with TSS Building Science Inc. for them to act as an expert roofing consultant to survey and determine the board’s urgent roofing needs. The roofs of all schools were surveyed by TSS and a list of urgently required replacements and repairs was developed. In the summer of 2014, nine schools received roof repairs/replacements, and in 2015, eight schools received roof repairs/replacements. In 2016, seven schools received roof replacements, and this summer it is planned that additional schools will have roof replacements and associated work completed.

Current situation

Tender No. T1617-005 was recently released to complete roofing replacements and associated work at seven schools. The tenders were evaluated based on price, experience, certifications and references.

The list of tenders received for six schools is shown below. A decision on the seventh school is being deferred. The roofing projects plus consultant fees will be funded from the building renewal budget.

Contractor	CSS	CHSS	PCB	PECI	THS	TYEND.
Amherst Roofing	N/B	\$492,745	\$396,262	\$1,337,895	\$640,439	\$203,759
Covertite Roofing	\$384,000	N/B	\$512,600	N/B	\$911,200	N/B
Crawford Roofing	\$287,725	\$518,400	\$380,300	\$1,169,800	\$615,400	\$135,050
Dafoe Roofing	\$252,530	\$484,690	\$338,903	N/B	\$597,417	\$218,660
French Brothers	\$271,230	\$443,293	\$366,673	\$1,370,958	\$638,911	\$214,011
ICI Roofing	\$244,280	N/B	\$331,100	N/B	N/B	N/B
Roofing & buildings services	N/B	N/B	N/B	\$1,417,000	\$775,100	N/B
Simple Gooder	\$312,288	\$558,104	\$395,063	\$1,424,862	N/B	\$225,828
Triumph	Disqualified					

N/B – no bid received



At its meeting on April 10, 2017 the Operations and Finance Committee approved a recommendation to award the roofing and associated work to five vendors. Since that time, one of the five vendors indicated that, due to workload, they would only be able to complete the work on one of the two schools they were being considered for. Based on that information, it is being recommended that the work at Centennial Secondary be awarded to the next lowest bidder.

Recommendation previously adopted

Moved: D. Patterson
Seconded: J. Bray

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board award Tender No. T-1617-005 to:

- **Amherst Roofing for roof replacements and associated work at Tyendinaga Public School for the amount of \$203,759;**
- **Crawford Roofing Corporation for roof replacements and associated work at Prince Edward Collegiate Institute for the amount of \$1,169,800;**
- **Dafoe Roofing for roof replacements and associated work at Trenton High School for the amount of \$597,417;**
- **French Brothers Roofing for roof replacements and associated work at Centre Hastings Secondary School for the amount of \$443,293; and**
- **ICI Roofing Ltd for roof replacements and associated work at Centennial Secondary School for the amount of \$244,280 and Prince Charles School Belleville for the amount of \$331,100;**

as contained in Operations and Finance Committee Report No. B-1 dated April 10, 2017.

Amended recommendation

Moved:
Seconded:

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board award Tender No. T1617-005 to:

- **Amherst Roofing for roof replacements and associated work at Tyendinaga Public School for the amount of \$203,759;**
- **Crawford Roofing Corporation for roof replacements and associated work at Prince Edward Collegiate Institute for the amount of \$1,169,800;**
- **Dafoe Roofing for roof replacements and associated work at Centennial Secondary School for the amount of \$252,530 and Trenton High School for the amount of \$597,417;**
- **French Brothers Roofing for roof replacements and associated work at Centre Hastings Secondary School for the amount of \$443,293; and**
- **ICI Roofing Ltd for roof replacements and associated work at Prince Charles School Belleville for the amount of \$331,100;**

as contained in Operations and Finance Committee Report No. B-1 dated April 24, 2017.

Respectfully submitted,

**Nick Pfeiffer
Superintendent of Business Services**

**Kim Horrigan
Manager of Planning**



Decision **X** **Information** _____

To: The Chair and Members of the Operations and Finance Committee

From: Nick Pfeiffer, Superintendent of Business Services
Kim Horrigan, Manager of Planning

Re: **Request for Tender – Tender No. T1617-009
Child Care Renovation at Frankford Public School**

Purpose

To approve a tender for child care renovations at Frankford Public School in accordance with Procedure 505: Purchasing.

Background

As part of the Ministry of Education’s Schools First Child Care Retrofit program, funding was approved to renovate an existing classroom to include a licensed child care and regular Military Family Resource Centre programming and activities at Frankford Public School, to be operated by the Trenton Military Family Resource Centre.

Current situation

Tender No. T1617-009 was recently released to complete child care renovations at Frankford Public School. The program will offer space for toddlers and preschool age children. The project will include interior renovations to an existing vacant classroom, a storage area, restroom facilities, and office space as illustrated in Appendix A. An outside play area will also be created

The following tenders were received:

Contractor	Tender Amount
K. Knudsen Construction Limited	128,500
Basekamp Construction Corp.	162,888

Following an evaluation process to rank the tenders received based on price, experience, and certifications, it is recommended that the tender be awarded to K. Knudsen Construction Limited. The total cost of the project will be funded by the Ministry of Education through the Schools First Child Care Retrofit program.

Appendices

Appendix A – Existing Floor Plan and New Layout

Recommendation

Moved:

Seconded:

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board award Tender No. T1617-009 in the amount of \$128,500 to K. Knudsen Construction Limited for the renovation of an existing classroom and outdoor space at Frankford Public School, as contained in the Operations and Finance Committee Public Report No. B-2 dated April 24, 2017.

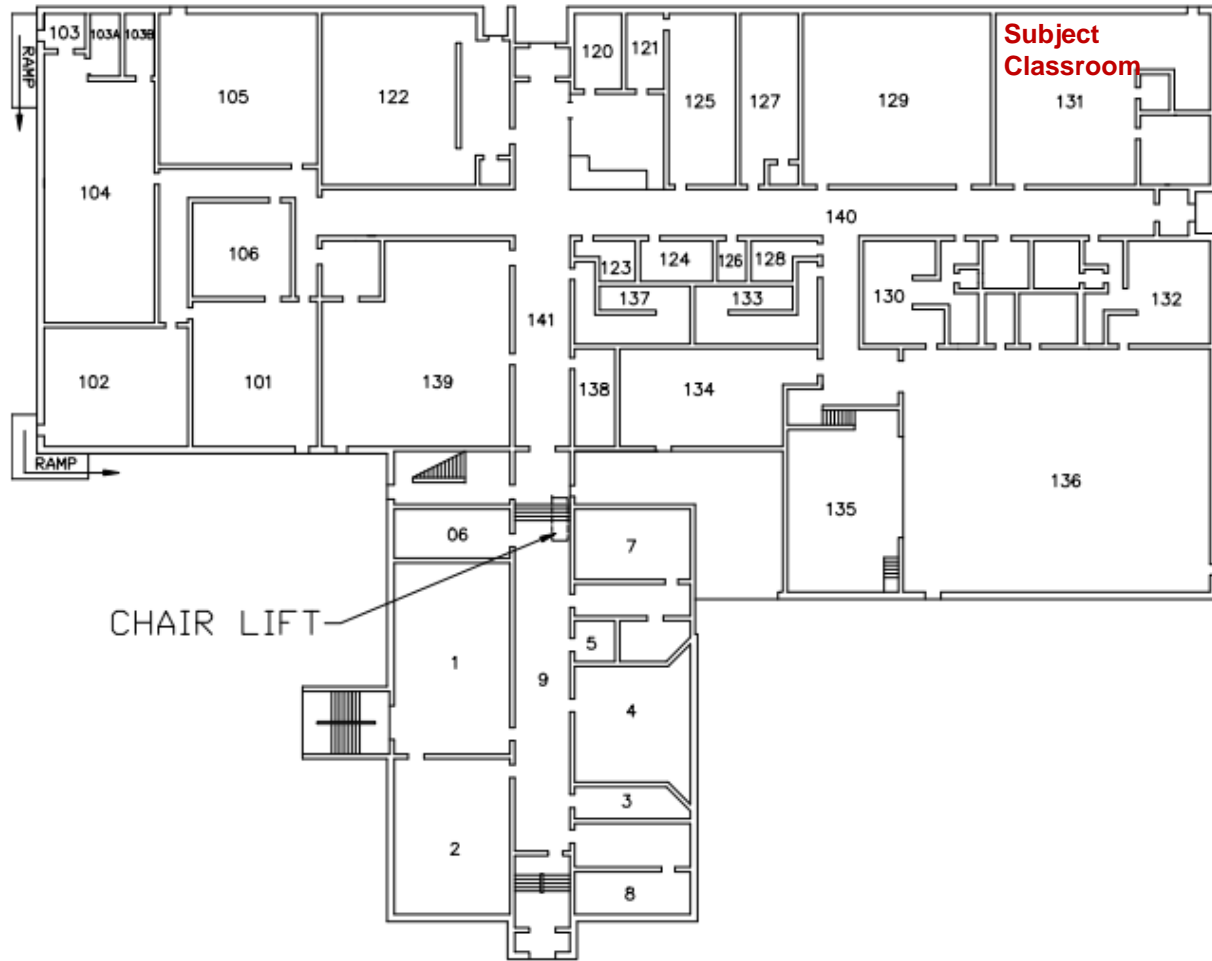
Respectfully submitted,

**Nick Pfeiffer
Superintendent of Business Services**

**Kim Horrigan
Manager of Planning**



Appendix A
Existing Floor Plan and New Layout Plan



FIRST FLOOR PLAN

