



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
OPERATIONS AND FINANCE COMMITTEE
PUBLIC MEETING MINUTES**

March 7, 2011
DRAFT

Members present: M. Brant, S. Clements, T. Goodfellow, M. Hall, D. Inch, Chair, D. Patterson

Regrets: None

Student Trustee: C. Meyette (Absent)

Guests: J. Cobb, L. Kyle, C. Pitman

Resource: R. McGall, D. Rutherford, D. Tregenza

Minutes: J. Newman

Call to order

The meeting was called to order at 5:28 p.m.

Delegations/presentations

None

Approval of agenda

Report No. C-6: Trenton High School Track Quest Proposal was moved to "Recommendations"

Moved: D. Patterson

Seconded: M. Hall

That the agenda be approved as amended.

Carried

Approval of minutes

Moved: T. Goodfellow

Seconded: M. Hall

That the minutes of the regular meeting of February 14, 2011 be approved.

Carried

Business Arising

None

Moved: M. Hall

Seconded: D. Patterson

That the minutes of the special meeting of February 28, 2011 be approved.

Carried

Business Arising

None

Recommendations

Trenton High School Track Quest Proposal

Superintendent Rutherford provided an update on the proposal from the Trenton High School Alumni Association to replace the track and field facility at Trenton High School. Based on the presentation and documentation submitted by Track Quest, administration is supportive of the

project. The committee discussed maintenance of the new track facility and the need for the partnership agreement to include details regarding maintenance responsibility.

Moved: D. Patterson
Seconded: S. Clements

That the Operations and Finance Committee supports in principle the replacement of the track and field facility at Trenton High School and that administration work with the Trenton High School Alumni Association to retain a design professional to prepare a preliminary cost estimate and to develop drawings and specifications to tender the project as contained in the Operations and Finance Committee Public Session Report No. C-6, dated March 7, 2011.

Carried

Information

Board Policy Review:

Superintendent McGall provided an overview of proposed changes to the following policies that were reviewed as part of the regular board policy review. It was noted that policies with substantial change will be brought forward at the next board meeting for approval. Superintendent McGall also noted that some further changes related to consistency of terms and capitalization will be addressed as a result of the policy review at the Executive Committee meeting.

- Policy No. 3-A: Delegations and Presentations – no changes
- Policy No. 14: Hearings on Termination of Teacher Employment – no changes
- Policy No. 3-B: Electronic Meetings
Input was provided regarding the current requirement for electronic meeting requests to go to the chair or secretary of the board.
- Policy No. 11-J: Student Discipline Committee
- Policy No. 3-C: Student Representation on the Board
- Policy No. 3-D: Communications and Media Relations
- Policy No. 11-B: Program and Human Resources Committee

Video Surveillance Project Update

Matt Norton, Senior ITS Officer provided an update on the Video Surveillance Project involving elementary schools. Included in the update was a list of completed elementary schools and a status report on the elementary schools scheduled to have video surveillance equipment installed during this school year.

Capital Projects Update

Don Tregenza provided a verbal update on the capital projects currently underway at York River Public School, Athol-South Marysburgh Public School, Prince Charles School, Belleville and Sir John A. Macdonald School. Input was provided regarding the need for additional custodial staff while construction is taking place.

Superintendent Rutherford advised that the Ministry has confirmed funding for Athol-South Marysburgh Public School in the amount of 1.45 Million and funding for Full Day Learning year 3 sites in the amount of 2.4 Million which includes just over \$400,000 of the Athol-South Marysburgh funding.

Trustee Expense Reimbursement

Superintendent Rutherford provided an update on trustee expenses for the period ending February 28, 2011. Trustees Clements, Hall, Goodfellow and Pitman requested further clarification of the expenses noted.

Correspondence – None

The meeting adjourned at 6:33 p.m.