



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
OPERATIONS AND FINANCE COMMITTEE
PUBLIC MEETING MINUTES
February 10, 2014**

Members present: B. Danes - Chair, S. Clements, T. Goodfellow - Vice Chair,
D. Inch (via teleconference), D. Patterson

Regrets: M. Brant

Guests: K. Donnell, J. Williams

Resource: T. FitzGibbon, (7:18 p.m.) L. Miller, M. Savery-Whiteway, D. Tregenza

Minutes: J. Newman

Call to order

The public session of the Operations and Finance Committee was called to order at 7:05 p.m.

Presentations:

None

Approval of the agenda:

Moved: D. Patterson
Seconded: S. Clements

That the agenda be approved.

Carried

Approval of minutes:

Moved: S. Clements
Seconded: T. Goodfellow

That the minutes from the meeting of January 13, 2014 be approved.

Carried

Business Arising

Superintendent Miller provided follow-up regarding the OSBIE rate increase to boiler premiums. It was noted that the 2014 premium is based on the number of boilers reported to OSBIE at June 30th. The overlap of new construction with only one vacant site sold resulted in additional buildings to be insured. As a rule, OSBIE does not make mid-term adjustments to our property or fleet premiums which fluctuate throughout the year.

Information with our policy renewal package also indicated a general 15% increase for all boards on boiler premiums due to deteriorating claims experience and a resulting increase in inspection expenses. The rate has not seen an increase in many years.

Director Savery-Whiteway confirmed that trustees will be attending the Regional Aim Focus Groups.

Recommendations

Tender for Harry J. Clarke Public School addition

Superintendent Miller and Controller Tregenza presented Report No. B-1 to approve a tender to construct a six classroom building addition at Harry J. Clarke Public School. As part of the Ministry of Education's Capital Priorities Grant Program funding was approved in the amount of \$2,861,972 to construct an addition to house full day kindergarten and primary students.

Moved: D. Patterson
Seconded: T. Goodfellow

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School board award a tender in the amount of \$1,990,000 to Dalren Limited for construction of a six classroom building addition to Harry J. Clarke Public School as contained in the Operations and Finance Committee Public Report No. B-1 dated February 10, 2014.

Carried

Clarification/discussion items included:

- An overview of the rating system used in the RFP evaluation. Administration plan to explore opportunity to develop a new weighting scale to evaluate RFP submission for future capital projects.

Information

2014-2015 Budget Timelines

Superintendent Miller provided an overview of expected timelines in the development of the 2014-2015 budget. Administration anticipates a very challenging budget process given the provincial deficit, government restraint and continued enrolment decline however the goal is to return to a balanced budget. Superintendent Miller noted that at a recent OPSOA conference funding information received from the Ministry indicated that boards could anticipate revisions to funding in the following areas:

- Special education funding
- Full day kindergarten integration
- GSN funding

The Ministry target date to release funding information is March 31, 2014.

Trustee Expense Report

Trustee expenses for the period ending January 31, 2014 were reviewed.

Correspondence

None

The public meeting adjourned at 7:25 p.m.