



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
OPERATIONS AND FINANCE COMMITTEE
PUBLIC MEETING MINUTES**

January 10, 2011

Members present: M. Brant, S. Clements, T. Goodfellow, M. Hall, D. Inch, Chair,
D. Patterson

Student Trustee: C. Meyette

Guests: C. Pitman, S. Smith, J. Williams

Resource: J. Rogers, D. Rutherford, K. Soule, D. Tregenza

Minutes: J. Newman

Call to order

The meeting was called to order at 7:00 p.m.

Delegations/presentations

CML Snider School Track

Lisa Lindsay, Mark Henry, Vic Alyea and Ken Howe representing the Lakeshore Track Association presented a proposal to resurface the track at CML Snider School. The Lakeshore Track Association is requesting that Hastings and Prince Edward D.S.B. share in 1/3 of the cost to resurface the track at CML Snider School along with the County of Prince Edward, the Lakeshore Track Association and community fundraising. The board's maximum share would be approximately \$43,000.00.

Moved: D. Patterson

Seconded: M. Hall

That the Operations and Finance Committee recommend that the request from the Lakeshore Track Association for Hastings and Prince Edward District School Board to share in one third of the cost to resurface the track at CML Snider School be forwarded to the Budget Committee for consideration as part of the 2011-2012 budget deliberations.

Carried

Approval of agenda

Moved: T. Goodfellow

Seconded: M. Hall

That the agenda be approved.

Carried

Approval of minutes

Minutes of the regular meeting of November 8, 2010 and the special meeting of November 15, 2010 were approved at the Ad Hoc Committee meeting on November 29, 2010.

Business arising from minutes

Superintendent Rutherford provided an update on the Audit Committee.

Recommendations

Name for Kindergarten to Grade 8 School in Bancroft

Superintendent Rogers introduced Kim Isaac, Kim Reid and Debbie Speck, representing the North Hastings Integration Committee who provided an overview of the process to determine a name for the Kindergarten to Grade 8 school in Bancroft.

Moved: S. Clements
Seconded: T. Goodfellow

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board approve the name York River Public School for the Kindergarten to Grade 8 school in Bancroft as contained in the Operations and Finance Committee public report no. B-1 dated January 10, 2011.

Carried Unanimously

Community Use: Grand Tour Village Site at Centennial Secondary School

Sandy Smith, Community Engagement Coordinator was present to seek approval for Velo Quebec, organizers of the Grand Tour event, to apply for a liquor license for use at the Grand Tour Village site at Centennial Secondary School from August 8-10, 2011. The Grand Tour is a cycling tourism event that provides organized vacations for bicycle enthusiasts across the country.

In accordance with Board Procedure 540: Community Use of Schools, alcohol may be permitted on board property only on formal motion of the Board and with an applicable license.

Moved: D. Patterson
Seconded: T. Goodfellow

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board give approval to Velo Quebec to apply for a liquor license for use at the Grand Tour Village to be hosted at Centennial Secondary School from August 8-10, 2011, as contained in the Operations and Finance Committee public report no. B-2 dated January 10, 2011.

Carried

Capital Priorities Submission

Superintendent Rutherford presented report no. B-3 outlining a number of capital priority business cases for submission to the Ministry of Education. School boards were requested by the Ministry to provide business cases reflecting capital priorities that could be completed up to and including the 2015-16 school year. The intent of the submission is to support the Ministry in understanding and explaining the need for ongoing capital investments in the education sector.

Moved: T. Goodfellow
Seconded: D. Patterson

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board submit the business cases outlined in Appendix A to the Ministry of Education as contained in the Operations and Finance Committee public report no. B-3 dated January 10, 2011.

Carried

Draft Floor Plan for Addition and Renovations at Athol Central Public School

D. Tregenza provided an overview of draft floor plans for the proposed addition and renovations at Athol Central Public School. He noted that administrative staff and the Integration Committee provided input into the preliminary floor plan which requires approval to allow staff and architects to proceed with preparation of detailed working drawings for the tendering process.

Moved: M. Hall
Seconded: T. Goodfellow

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board approve the draft preliminary floor plan for the proposed addition and renovations at Athol Central Public School with an estimated budget of \$781,000 contingent on Ministry funding as contained in Operations and Finance Committee public session report no. B-4 dated January 10, 2011.

Carried

Director Soule left the meeting at 8:20 p.m.

Geothermal Renewable Energy Project Update

Superintendent Rutherford presented report no. B-5 and provided an update on geothermal projects planned or underway at various schools. As part of the Ministry of Education Renewable Energy Funding Program, boards were requested to submit business cases for projects such as solar panels, wind turbines and geothermal heating systems. In response to the Ministry request, Hastings and Prince Edward DSB submitted business cases for geothermal systems at Coe Hill School, the new Bancroft JK-8 school, and Prince Charles School (Belleville).

As part of the Ministry funding process, it is required that a formal board motion be approved to select contractors for projects based upon a Ministry pre-approved vendor list.

Moved: D. Patterson
Seconded: T. Goodfellow

That the Operations and Finance Committee recommend that Hastings and Prince Edward District School Board award a contract to Ameresco Canada in the amount of \$346,124 to install a geothermal heating system at Coe Hill School as contained in the Operations and Finance Committee public session report no. B-5 dated January 10, 2011.

Carried

**Information
Policy No. 11-C**

Superintendent Rutherford provided an overview of Policy No. 11-C: Operations and Finance Committee and noted a number of changes in responsibility with the formation of the new Audit Committee. A revised copy of the policy was distributed noting a change to the date the policy was last revised and the review date.

Capital Project Update

Superintendent Rutherford presented Report No. C-1 and provided an update on various capital projects currently underway and the various sources of funding for each project. Student integration into completed facilities was also discussed.

Trustee Expense Reimbursement

Superintendent Rutherford provided an update on trustee expenses for the period ending December 31, 2010.

Feasibility Study for a Shared Service Strategy for Eastern Ontario School Boards

Superintendent Rutherford provided information on a feasibility study for a shared service strategy for Eastern Ontario School Boards. Over the past few years the Ministry of Education through the School Business Support Branch has introduced a number of initiatives to assist school boards in understanding their operational strengths and weaknesses and to aid in building management capacity.

The nine English language school boards in Eastern Ontario have received approval from the School Business Support Branch to undertake a feasibility study to determine if there are operational/administrative areas that would benefit from a shared services business delivery model. The core business functions to be assessed include but are not limited to: finance and accounting, human resources and payroll/benefits, information technology, procurement, facility and planning. A request for proposal funded by the Ministry of Education is being developed by the two lead boards, Ottawa-Carleton District School Board and Renfrew County District School Board. The potential for additional partnerships (i.e. municipalities, colleges, universities) was also discussed.

Correspondence - None

The meeting adjourned at 9:12 p.m.