

**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
EXECUTIVE COMMITTEE
PUBLIC MEETING MINUTES
Monday, June 6, 2011**

Members present: S. Clements, T. Goodfellow, M. Hall, D. Inch

Regrets: None

Guests: J. Cobb, L. Kyle, J. Williams

Resource: K. Soule, Director of Education
R. McGall, Superintendent of Education – Human Resources

Minutes: P. Hoskin, Administrative Assistant

Vice-chair Hall called the meeting to order at 3:00 p.m.

Delegations/presentations - None

Approval of agenda

Moved: T. Goodfellow

Seconded: D. Inch

That the agenda be approved.

Carried

Approval of minutes

Moved: T. Goodfellow

Seconded: D. Inch

That the minutes of the meeting of May 2, 2011 be approved as corrected.

Carried

Business arising from the minutes

It was noted that the Frink Centre presentation will be shown jointly to the Operations and Finance Committee and Program Human Resources Committee meetings on June 13, 2011.

Recommendations

Filling Vacancies on the Board

Director Soule noted the *Education Act* provides for a 90 day window in which a by-election could be called or an appointment made to replace the trustee vacancy. As Trustee Pitman had been acclaimed there were no running partners to select from. Director Soule referred trustees to Executive Committee Report B-1 which is a recommendation that the Board advertise in local media for a trustee representative from

the electoral districts of Municipality of Centre Hastings, Marmora/Lake and Deloro Township, Madoc Township and Stirling-Rawdon Township, following the timelines described in Appendix A.

**Moved: S. Clements
Seconded: T. Goodfellow**

That the Executive Committee recommend that Hastings and Prince Edward District School Board advertise in local media for a Trustee to represent the electoral districts of Municipality of Centre Hastings, Marmora/Lake and Deloro Township, Madoc Township and Stirling-Rawdon Township, as defined in the *Education Act Part VII Section 221.1 Vacancies*, and in accordance with the timelines outlined in Executive Committee Report B-1 Appendix A, dated June 6, 2011.

Carried

Reports from staff

Policy Review

Board Policy No. 3-A: Delegations and Presentations

**Moved: T. Goodfellow
Seconded: D. Inch**

That the Executive Committee recommend that Hastings and Prince Edward District School Board approve the changes to Board Policy No. 3-A Delegations and Presentations, as contained in Executive Committee Report No. B-1, dated June 6, 2011.

It was agreed that the policy and form should both state *“five business days prior to the meeting date”*.

Carried as amended

Information

Selection of the chair

Director Soule noted that this is a unique situation. After reviewing past processes, the *Education Act* and our governance and bylaws, it was determined that an election will be held at the regular meeting of the board on June 20, 2011. The Committee reviewed the draft agenda for the regular board meeting and agreed that the election should take place after the recess following the celebrations and approval of the agenda.

The Director responded to a question regarding the eligibility of someone currently holding office to run for the position of chair.

Governance training

The Director reminded trustees that the Governance training by Marilyn Gouthro will take place tomorrow, June 7, 2011 from 8:30 a.m. until 2:45 p.m. This training will be a focus on the role of trustee, chair and vice-chair, and corporate board responsibility. Governance training next steps will be discussed at a meeting with trustees on September 19, 2011.

Policy Review

Director Soule suggested that it might be more efficient to bring the remaining policies forward in the fall when there is a full board and governance training has been determined. The committee indicated agreement.

Draft agenda review

Operations and Finance Committee

- Reviewed the agenda.

Program and Human Resources Committee

- Reviewed the agenda.

Public Board Special Meeting agenda

- Reviewed the agenda.

Public Board Regular Meeting agenda

- Reviewed the agenda.

Correspondence

None.

The Executive Committee adjourned at 4:00 p.m.