



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
EXECUTIVE COMMITTEE
PUBLIC MEETING MINUTES
Monday, February 7, 2011**

Members present: T. Goodfellow, M. Hall, D. Inch, C. Pitman,

Regrets: S. Clements

Guests: None

Resource: K. Soule, Director of Education
R. McGall, Superintendent of Education, Human Resources
Services

Minutes: P. Hoskin, Administrative Assistant
S. Cole, Secretary

Chair Pitman called the meeting to order at 2:58 p.m.

Delegations/presentations – None

Approval of agenda

Moved: T. Goodfellow

Seconded: M. Hall

That the agenda be approved.

Carried

Approval of minutes

Moved: M. Hall

Seconded: T. Goodfellow

That the minutes of the meeting of January 10, 2011 be approved.

Carried

Business arising from the minutes

None.

Recommendations

None.

Information

Policy Review

Board Policy No. 3-B Electronic Meetings

Director Soule noted that amendments to this policy are not a result of changes to legislation or regulations. These changes address potential issues that may arise and are pro-active and preventative. The recommended changes have been noted on Report B-1 dated February 7, 2011.

Board Policy 11-J Student Discipline Committee

The Director advised that Report B-2 dated February 7, 2011 is the “marked-up” version of the revised policy noting recommended changes. These changes reflect a change in the name of Ontario Regulation 472/07 and an update to the definitions.

Trustee Retreat

Director Soule suggested that the trustee retreat be held on Monday, April 4, 2011 offsite from the Education Centre to ensure confidentiality. Items for discussion include:

- Next Steps – Governance development
 - Self Assessment
 - Code of Conduct
 - Director’s Evaluation
- System Plan 2011/12
- Succession planning
- Principal and Superintendent interviews

AiM – Achievement in Motion for Student Success System Plan 2010-2015

Trustees discussed the system plan goals and planning for year two. The Director advised that administration will be holding a system planning day on Tuesday, April 19, 2011 to review the year one action steps and accomplishments, and to begin planning for year two. The results will be presented at the Director’s Meeting on Thursday, May 19, 2011.

Governance – next steps

The Director asked Trustees for their recommendations on the next steps to be taken by following the governance modules training attended at the Public Education Symposium on January 27, 2011. After discussions it was decided that the Director would bring training costs and recommendations back to the March Executive Committee meeting. Trustees were asked to review their training package from the symposium prior to this meeting.

Notices of Motion

Board Policy No. 11-H Supervised Alternative Learning for Excused Pupils

The Director noted that changes to this policy are the result of legislated changes. Trustees were provided with a “marked-up” version of the policy so they could review the changes.

Board Policy No. 2 Governance By-Laws and Standing Rules

Director Soule advised that this is a notice of motion being brought forward by Trustee Patterson to have the word “shall” replaced with “may” in Article XII, Section 2.5, I). Trustees were reminded that changes to the governance by-law would require a two-thirds majority vote.

Trustees discussed the implications of not belonging to the Ontario Public Boards' Association and the services that this organization provides to school boards.

**Moved: M. Hall
Seconded: D. Inch**

That the committee move into closed session at 3:20 p.m.

Carried

Board Policy No. 3-F Trustee Expense Reimbursement

Discussions took place regarding the proposed changes to Board Policy No. 3-F Trustee Reimbursement.

**Moved: T. Goodfellow
Seconded: M. Hall**

That the committee move into public session at 3:45 p.m.

Carried

Distribution of the Annual Report 2009/10

It was noted that ten copies of the Annual Report had been sent out to Trustees for distribution within their municipality. Director Soule advised that an electronic version has been sent out to all Ontario school boards.

Nameplate changes

Trustees discussed the suggestion by Director Soule that the AiM – Achievement in Motion System Plan 2011-2015 goals and Growing with Character attributes be added to our nameplates.

Public Education Symposium (PES)

Trustee Goodfellow reviewed an item from material received at the PES conference regarding the description of a “whole” child.

Audit Committee

Trustee Goodfellow requested an explanation of the audit hierarchy, internal and external. Director Soule explained that the external auditors, Wilkinson & Company LLP, carry out a budget audit whereas the Audit Committee will audit and review all areas of board business.

Moral Purpose

Director Soule responded to a question regarding the meaning of “moral purpose” which she described as the Board’s responsibility to not just educate students but to raise the bar to give them everything we can so they can reach their full potential.

The Director will obtain a legal opinion and report back regarding a question raised around conflict of interest.

Draft agenda review

Operations and Finance Committee

- Reviewed the agenda.

Program and Human Resources Committee

- Reviewed the agenda.

Public Board agenda

- Reviewed the agenda.

Correspondence

None.

The Executive Committee adjourned at 4:13 p.m.