



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
EXECUTIVE COMMITTEE
PUBLIC MEETING MINUTES
Monday, February 3, 2014**

Members present: D. Inch - chair, B. Danes, L. Kyle, D. Patterson, J. Williams
T. Goodfellow, OPSBA Representative

Regrets: None

Guests: None

Resource: M. Savery-Whiteway, Director of Education

Minutes: P. Hoskin, Administrative Assistant

Chair Inch called the meeting to order at 11:32 a.m.

Delegations/presentations

None

Approval of agenda

Moved: J. Williams

Seconded: L. Kyle

That the agenda be approved with the addition of an OPSBA update.

Carried

Approval of minutes

Moved: J. Williams

Seconded: D. Patterson

That the minutes of the regular meeting of January 6, 2014 be approved as corrected.

Carried

Business arising from the minutes

The director advised that the Director's Annual Report will be brought to the Program and Human Resources Committee meeting on February 10, 2014 and then presented to Board on February 24, 2014.

Recommendations

None.

Information

2013-2014 Board Policy Review – Part B

The director noted that this is the second round of policies being brought forward for approval this year. Nine revised policies were approved at the January 27, 2014 Public Board meeting.

The director walked trustees through the revisions and through discussions, the following additional changes/corrections were recommended:

Board Policy No. 11-B Program and Human Resources Committee

- Section 2.1 – Information/Instructional Technology instead of Information Technology

Board Policy No. 11-C Operations and Finance Committee

- Section 2.1 – use Information/Instructional Technology instead of Information Technology

Board Policy No. 11-F Student Enrolment/School Capacity

- Awaiting changes to regulation. Change the review date to April 2017.

Board Policy No. 11-L Student Discipline Committee

- Spelling error in legal references

After discussions regarding the need for a special meeting to review the policies before sending to Board for approval, it was agreed that the review could be done through emails. The revised policies will be reviewed by all trustees at the Program/Human Resources and Operations and Finance Committee meetings.

Regional AiM System Plan Focus Groups update

Director Savery-Whiteway advised that information and dates for the Focus Groups have been shared with the trustee(s) for each area. The director will attend the opening of the meetings to thank the group and introduce the trustee(s) for that area.

The director will provide trustees with a report at the end of the sessions.

Trustee conferences/events

The director discussed the three upcoming events:

1. 2014 Labour Relations Symposium – March 20 – 22, 2014
2. 2014 Summit on Children & Youth mental Health Conference – April 3 – 4, 2014
3. 2014 OPSBA AGM and CSBA Congress 2014 – July 3 – July 5, 2014

Sharon Cole will be sending information on the events later today. Trustees were encouraged to let Sharon know if they will be attending as early as possible.

OPSBA update

- Open Source Text Canada – Trustee Goodfellow would like feedback from teachers who are currently using this tool
- “Leading in Two Worlds” – draft paper regarding First Nation partnerships
- Student Transportation RFP process

- \$50,000 grant available to support Food for Learning with a Food Logistics Coordinator

Draft agenda review

Operations and Finance Committee

- Reviewed

Program and Human Resources Committee

- Reviewed

Changes noted.

Public Board Meeting

- Reviewed

Adjournment

The Executive Committee meeting adjourned at 12:31 p.m.