



Hastings and Prince Edward District School Board

A Great Place to Learn and A Great Place to Work!

Dwayne Inch, Chair of the Board

Rob McGall, Director of Education

NOTICE OF MEETING

This notice is to confirm that the regular meeting of the
Executive Committee
will be held on:

Monday, January 7, 2013
at 11:00 a.m.
in the Board Committee Room, Education Centre
156 Ann Street, Belleville, Ontario

The agenda and supporting documents for this meeting are attached to this notice.

Dwayne Inch
Chair of the Executive Committee

Rob McGall
Director of Education

Membership:
B. Danes, D. Inch, L. Kyle, D. Patterson, J. Williams



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**Executive Committee
PUBLIC AGENDA
January 7, 2013
immediately following closed session at 11:00 a.m.
Board Committee Room**

| Section | Item | Report No. | Resp. |
|----------|--|------------|--------------|
| A | Call to order | | |
| | Delegations / presentations - none | | |
| | Approval of agenda | | |
| | Approval of the minutes: | | |
| | • November 5, 2012 – regular meeting | A-1 | D. Inch |
| | Business arising from the minutes | | |
| B | Recommendations | | |
| | Reports from staff | | |
| | • Review and recommendation - Program and Human Resources Committee Meeting schedule | B-1 | R. McGall |
| C | Information | | |
| | Accommodation Review Committee update | Verbal | R. McGall |
| D | Draft agenda review | | |
| | Operations and Finance Committee | D-1 | D. Patterson |
| | Program and Human Resources Committee | D-2 | J. Cobb |
| | Public Board Meeting | D-4 | D. Inch |
| E | Correspondence | | |
| | Adjournment | | |

Next regular meeting: Monday, February 4, 2013

Membership

B. Danes, L. Kyle, D. Inch, D. Patterson, J. Williams



- D R A F T -
HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
EXECUTIVE COMMITTEE
PUBLIC MEETING MINUTES
Monday, November 5, 2012

Members present: D. Inch – chair, J. Cobb, L. Kyle, D. Patterson, J. Williams

Regrets: None

Guests: None

Resource: R. McGall, Director of Education
K. Donnell, Communications Officer

Minutes: P. Hoskin, Administrative Assistant

Chair Inch called the meeting to order at 11:55 a.m.

Delegations/presentations

None

Approval of agenda

Moved: J. Williams

Seconded: D. Patterson

That the agenda be approved.

Carried

Approval of minutes

Moved: J. Cobb

Seconded: L. Kyle

That the minutes of the special meeting of October 10, 2012 be approved.

Carried

Business arising from the minutes

None.

Recommendations

None.

Information

Trustee Representation on Committees

The director reviewed Report C-1 Trustee Representation on Committees and reminded trustees that at the November 19, 2012 Public Board meeting they would be asked to submit their 2012/13 committee selections so they may be finalized at the annual meeting in December.

Community meetings update

The director described the model for the Community Meetings scheduled for the end of March. Communications Officer, Kerry Donnell provided trustees with a draft communications plan for the Community Meetings and reviewed specific items. Trustees made suggestions regarding communications to parents and questioned the director regarding inviting the press to the meetings and how to respond to potential labour issues during this time.

The director noted that this is a great opportunity for trustees to interface with their constituents and get actively involved with their community and schools.

Policy Review update

The director reviewed the additional amendments that will be part of the final policy review recommendation (appendix L), including a First Nation clause in the Code of Conduct. A suggestion was made to modify the language to make it more in the style of other Board policies.

Trustees suggest that the language in the new section 3.2.10 being added to Policy No. 8 Board Members' Code of Conduct be personalized to reflect our Board. The following additional changes were recommended and will be included in the Board Policy review recommendation to Board on November 19, 2012:

- adding the word “virtually” to the first line of 3.5 of Policy No. 3-B Electronic Meetings to read “considered to be virtually present”
- reversing the order of the first two paragraphs under Section 1 Purpose in Policy No. 11-J Accessibility Committee and Policy No. 11-K Parent Involvement Committee
- adding the words “cost effective” in the second paragraph under Section 1 Purpose of Policy No. 17 Transportation of Students and reversing the order of the first and second paragraphs in Section 1.

Trustee proposals and queries

None.

Draft agenda review

Operations and Finance Committee

- Reviewed

Program and Human Resources Committee

- Reviewed

Public Board Meeting

- Reviewed

Adjournment

The Executive Committee meeting adjourned at 12:43 p.m.



Decision X Information

To: Chair and members of Executive Committee

From: Rob McGall, Director of Education

**Re: Review and recommendation - Program and Human Resources Committee
Meeting schedule**

Purpose

To review the effectiveness of holding Program and Human Resources Committee meetings on the same evening as Operations and Finance Committee.

Background

In the past Program and Human Resources Committee meetings were held on the third Monday of the month while Operations and Finance Committee meetings were held on the second Monday of the month. After discussions regarding how the Board's business could be conducted in one meeting instead of two, it was agreed that the Board would test back-to-back committee meetings for a period and then follow-up with a review of the value of this change.

On April 23, 2012 a Notice of Motion was brought forward to the Public Board Meeting with a motion being approved at the May 28, 2012 meeting to approve amending Policy No. 11-B Program and Human Resources section 4 to change the meeting date to the second Monday of the month, and that a discussion on the value of the change be held by January 2013 at committee and Board.

Current Situation

Since September 10, 2012 committee meetings have been held back-to-back. Trustee comments regarding this change has been positive and this format has provided for information sharing at one session instead of two in some instances.

The Executive Committee is to discuss this change and develop a recommendation for committee and Board approval.

Appendix

- None

Recommendation

To be determined.

Respectfully submitted,

Rob McGall
Director of Education and Secretary of the Board



Hastings and Prince Edward District School Board

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Rob McGall, Director of Education

Operations and Finance Committee PUBLIC AGENDA

Regular meeting of
January 14, 2013 – following Closed Session
Board Committee Room, Education Centre

| Section | Item | Report No. | Resp. |
|----------|---|------------|---------------|
| A | Call to order | | |
| | Delegations/presentations - None | | |
| | Approval of agenda | | |
| | Approval of minutes – November 12, 2012 | | |
| | Business arising from the minutes | | |
| B | Recommendations | | |
| | Revised estimates | B-1 | D. Rutherford |
| C | Information | | |
| | Building renewal projects | C-1 | D. Tregenza |
| | Capital project update | verbal | D. Tregenza |
| | Review of Program/H.R. meeting date changes | C-2 | R. McGall |
| | Trustee expense reimbursement | C-3 | D. Rutherford |
| | Trustee Honoraria | C-4 | |
| | Trustee proposals and queries | | |
| D | Correspondence | | |

Adjournment

Next regular meeting: February 11, 2013

Committee Membership: *M. Brant, S. Clements, B. Danes - Chair, T. Goodfellow – Vice-chair, D. Inch, D. Patterson*



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Rob McGall, Director of Education

Program and Human Resources Committee PUBLIC AGENDA

Regular meeting of
Monday, January 14, 2013 - 5:30 p.m.
Board Committee Room, Education Centre

| Section | Item | Report No. | Resp. |
|------------------|--|------------|-------------------------|
| A | Call to order | | |
| | Delegations / presentations – None Approval of agenda Approval of minutes – November 12, 2012 Business arising from the minutes | | |
| B | Recommendations | | |
| | None | | |
| C | Information | | |
| 5:30 p.m. | Mental Health Update | Verbal | J. Rogers D. Simmons |
| 5:45 p.m. | Instructional Technology Advisory Committee Update | C-1 | K. MacQuarrie |
| | 2011-2012 Suspension and Expulsion Data Report | C-2 | M. Savery-Whiteway |
| | Review of P/HR meeting date changes | Verbal | R. McGall |
| D | Correspondence - None | | |

Move into closed session

Next regular meeting: Monday, February 11, 2013

Committee members: Jennifer Cobb, Bonnie Danes, Thelma Goodfellow, Mary Hall, Dwayne Inch, Lucille Kyle, Dave Patterson, Jim Williams



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BOARD MEETING PUBLIC AGENDA Regular meeting of January 28, 2013 – 7:00 p.m. Education Centre, Board Room

| Section | Item | Report No. | Resp. |
|----------|--|------------|-------------------------------|
| A | Call to order | | |
| | Board prayer | | B. Danes |
| | Delegations/presentations: None | | |
| | Approval of agenda | | D. Inch |
| | Approval of minutes: | | |
| | • November 19, 2012 – regular meeting | A-1 | D. Inch |
| | • December 3, 2012 – annual meeting | A-2 | D. Inch |
| | Business arising from the minutes | | D. Inch |
| | Report from Committee of the Whole Board | | |
| | Special Meeting - December 10, 2012 | | |
| | • Authorization to close schools to students | | |
| | Regular Meeting - January 28, 2012 | | |
| | • Secondary Principal pool | | |
| B | Recommendations | | |
| | Report from Executive Committee | | |
| | • Review and recommendation – Program and Human Resources Committee meeting date | B-1 | D. Inch |
| | Report from Operations and Finance | | |
| | • Budget revisions | B-2 | B. Danes |
| C | Information | | |
| | Calendar of events | C-1 | R. McGall |
| | Report from the Chair | Verbal | D. Inch |
| | Report from Executive Committee | Verbal | D. Inch |
| | Report from Operations and Finance Committee | Verbal | B. Danes |
| | Report from Program and Human Resources Committee | Verbal | J. Williams |
| | Reports from staff | | |
| | • Director's Annual Report | Verbal | R. McGall |
| | • "Explore your Options" booklet – planning for Grades 11/12 | Verbal | T. FitzGibbon |
| | • Capital Projects update | Verbal | D. Rutherford/ D. Tregenza |
| | Questions, reports and proposals from trustees (including "notices of motion") | Verbal | All |
| D | Correspondence | | |
| | Ottawa-Carleton District School Board | D-1 | R. McGall |
| | Minister of Education – School Board Amalgamation update | D-2 | R. McGall |
| | Minister of Education – Putting Students First Act response | D-3 | R. McGall |
| | Adjournment | | |

Timed Item:
7:02 p.m.

Next regular meeting: Monday, February 25, 2013 – 7:00 p.m.