



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
EXECUTIVE COMMITTEE
PUBLIC MEETING MINUTES
Monday, November 7, 2011**

Members present: S. Clements, T. Goodfellow, D. Inch - chair, D. Patterson

Regrets: M. Hall

Guests: None

Resource: R. McGall, Director of Education

Minutes: S. Cole, Secretary, Director's Office

Chair Inch called the meeting to order at 2:21

Delegations/presentations

None

Approval of agenda

Moved: T. Goodfellow

Seconded: S. Clements

That the agenda be approved.

Carried

Approval of minutes

Moved: D. Patterson

Seconded: T. Goodfellow

That the minutes of the meeting of October 3, 2011 be approved

Carried

Moved: T. Goodfellow

Seconded: S. Clements

That the minutes of the special meeting of October 18, 2011 be approved

Carried

Moved: T. Goodfellow

Seconded: S. Clements

**That the minutes of the special meeting of October 24, 2011 be approved,
as corrected .**

Trustee Patterson noted that he was not present at the above meeting.

Carried

Business arising from the minutes

Director McGall noted that revisions to Board Policies are reflected in colour; the 1st revision being red and the 2nd revision being blue. Any recommended revisions from this point on will be noted in another colour.

Recommendations

None.

Information

Board Policy Review

The Director referred Trustees to the Board Policy Review Handout. He indicated copies of the handout will be distributed to the Operations and Finance and Program and Human Resources Committee at their meetings later today. Director McGall requested that Trustees review the package and advise him of any additional changes. He asked that any suggestions be forwarded to him prior to the next Board meeting. A motion will be going forward to the Board requesting approval of the Board Policies at the regular meeting on November 14, 2011.

Committees of the Board

Director McGall referred Trustees to the committee organizational chart included in their agenda package regarding trustee representation on committees for 2011-2012. He noted that the chart gives an overview of committee membership requirements and a short description of committees. The report also includes cross references to Board Policy, the *Education Act* and *Ontario Regulations* for each committee.

The Director advised that a trustee selection chart will be included in the November 14 Board package for trustees to select their committee choices. Trustee committee selection is requested to be returned by November 25, 2011 to the Director's Office. Respective committee selection will be brought forward to the Annual Board Meeting on December 5, 2011.

AiM System Plan summary

The Director informed Trustees that in previous years, a report card account on Board goals and key priorities for Achievement in Motion for Student Success has been presented. He referred to a draft two page version of the AiM Summary which captures all of the Board's intentions and key priorities. The document is user friendly for principal school teams and the community. Growing with Character attributes, key areas of focus and website presence are incorporated on the two page document.

Director McGall advised that the AiM System Plan summary will go public tomorrow and will replace the previous 4 page document. Trustees can share the report with their municipalities and community, if desired. The summary will be updated each year when the system plan is reviewed.

The Executive Committee reviewed the document and suggested two revisions prior to releasing to the public.

Draft agenda review

Operations and Finance Committee

- Reviewed the agenda.
- Trustee questioned the 2012 OSBI insurance premiums %'s

Program and Human Resources Committee

- Reviewed revised agenda.

Public Board Regular Meeting agenda

- Reviewed the agenda.
- Trustee Clements indicated that the Financial Auditor's report should be an information item on the agenda as it is public information
- Board Improvement Plan for Student Achievement – (handout to follow)

Trustee proposals and queries

None

Correspondence

None.

Adjournment

The Executive Committee adjourned at 2.56 pm.