



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
EXECUTIVE COMMITTEE
PUBLIC MEETING MINUTES
Monday, November 3, 2014**

Members present: B. Danes, T. Goodfellow, D. Inch, L. Kyle, D. Patterson,
J. Williams

Regrets: None

Guests: None

Resource: M. Savery-Whiteway, Director of Education

Minutes: C. Reid, Administrative Assistant

Chair Inch called the meeting to order at 11:54 a.m.

Delegations/presentations

None

Approval of agenda

Moved: B. Danes

Seconded: J. Williams

That the agenda be approved.

Carried

Approval of minutes

Moved: D. Patterson

Seconded: L. Kyle

That the minutes of the regular meeting of October 6, 2014 be approved.

Carried

Business arising from the minutes

None.

Recommendations

Reports from Staff

Establishment of a committee to approve outstanding minutes

Director Savery-Whiteway noted that in election years we need to conclude the business of the current Board prior to the organizing meeting of the new Board in December. Previously, an ad hoc committee had been formed to approve all outstanding minutes. This committee requires 6 members and it is proposed that a special meeting of the Executive Committee be held to review and approve all outstanding minutes on November 24, 2014.

Trustee Kyle is unable to attend. Committee members were in support of other trustees being invited to participate.

**Moved: D. Patterson
Seconded: L. Kyle**

That the Executive Committee recommends that Hastings and Prince Edward District School Board approve assigning the Executive Committee to approve all outstanding minutes of the Audit Committee, Board, Executive Committee, Operations and Finance Committee and Program and Human Resources Committee, as contained in Executive Committee Report B-1, dated November 3, 2014.

Carried

Information

2014-2015 Board Policy Review – Part A (*revisions to date*)

Director Savery-Whiteway discussed the revisions that have been made to date and noted that the final policies will be taken to the November 17, 2014 Board meeting for approval.

Key points noted by Director Savery-Whiteway:

- Trustee has been changed to Board member to align with the *Education Act*.
- Alignment with other policies that have recently been revised.
- Trustee honorarium revised based on legislation.
- References to student achievement have been changed to student achievement and well-being.
- References to the AiM system plan have been changed to board multi-year system plan.

A new Form F003-2 was distributed and reviewed.

Final updates to these policies will be made and sent back out to trustees prior to the Program and Human Resources and Operations and Finance Committee meetings.

Trustee representation on committees 2014-2015

The director reminded trustees that at the November Board meeting each year board members are asked to select the committees they wish to participate on for the upcoming year. A list of committees, their mandate and the number of trustee representatives required or requested for each of the committees will be provided to trustees at the November Board meeting along with a form to complete their selections. This information will be used at the December initial meeting to organize the Board and committees.

A reminder regarding the order of events for the November board meeting at Quinte Mohawk School will be forwarded to trustees shortly.

Trustee proposals/queries

- A plan for taking more initiative as a board regarding promoting awareness of the role of school board trustee. Concerns regarding the lack of communication during the most recent election at the municipal level.

OPSBA update

Trustee Goodfellow provided an update on the following items from OPSBA:

- Trustee Hall will be attending the Executive meeting as alternate on November 28 and 29
- Appreciates that the board has adopted a report from OPSBA as a regular agenda item at the Executive Committee meetings.

Draft agenda review

Audit Committee

- Reviewed the agenda.
- The word “Confidential” will be removed from the top of the agenda. Date of next meeting will be updated.

Operations and Finance Committee

- Reviewed the agenda.

Program and Human Resources Committee

- Reviewed the agenda. ITAC report will be deferred to January and will be replaced by a report regarding a French immersion parent survey that is part of the AiM system plan.

Public Board Meeting

- Reviewed the agenda.
- A First Nations report regarding First Nations programming will be coming forward to the board following a meeting with Band Council on November 27.

Adjournment

The Executive Committee meeting adjourned at 12:28 p.m.