



**Hastings and Prince Edward
District School Board**

A Great Place to Learn and A Great Place to Work!

Dwayne Inch, Chair of the Board

Mandy Savery-Whiteway, Director of Education

NOTICE OF MEETING

This notice is to confirm that the regular meeting of the
Executive Committee
will be held on:

**March 2, 2015
at 11:00 a.m.
in the Board Committee Room, Education Centre
156 Ann Street, Belleville, Ontario**

The agenda and supporting documents for this meeting are attached to this notice.

Dwayne Inch
Chair of the Executive Committee

Mandy Savery-Whiteway
Director of Education

*Membership
B. Danes, M. Hall, D. Inch, L. Kyle,
D. Patterson- OPSBA Representative*



**Executive Committee
PUBLIC AGENDA
March 2, 2015
immediately following closed session at 11:00 a.m.
Board Committee Room**

Section	Item	Report No.	Resp.
A	Call to order		
	Delegations / presentations - none		
	Approval of agenda		
	Approval of the minutes:		
	• Regular meeting – February 2, 2015	A-1	D. Inch
	Business arising from the minutes		
B	Recommendations		
	None		
C	Information		
	Rotary Club invitation	Verbal	M. Savery-Whiteway
	Hastings Prince Edward Counties Health Unit update	Verbal	M. Savery-Whiteway
	Trustee proposals/queries	Verbal	All
	OPSBA update	Verbal	D. Patterson
D	Draft agenda review		
	Operations and Finance Committee	D-1	B. Danes
	Program and Human Resources Committee	D-2	M. Hall
	Public Board Meeting	D-3	D. Inch
E	Correspondence		

Adjournment

Next regular meeting: April 7, 2015

*Membership
B. Danes, M. Hall, D. Inch, L. Kyle
D. Patterson- OPSBA Representative*



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
EXECUTIVE COMMITTEE
PUBLIC MEETING MINUTES
Monday, February 2, 2015**

Members present: B. Danes (via teleconferencing), M. Hall, D. Inch (via teleconferencing) L. Kyle (via teleconferencing), D. Patterson, L. Whitfield

Regrets: None

Guests: None

Resource: M. Savery-Whiteway, Director of Education

Minutes: P. Hoskin, Administrative Assistant

Trustee Patterson was designated to preside over the meeting as Chair Inch was not physically present.

Trustee Patterson called the meeting to order at 12:12 p.m.

Delegations/presentations

None

Approval of agenda

Moved: B. Danes

Seconded: D. Inch

That the agenda be approved.

Carried

Approval of minutes

Moved: L. Whitfield

Seconded: B. Danes

That the minutes of the regular meeting of January 5, 2015 be approved.

Carried

Business arising from the minutes

None.

Recommendations

Board Policy Review 2014-2015 – Part B

Director Savery-Whiteway advised that as part of our annual process, 27 policies required review this year. Fourteen were revised and approved at the November 17, 2014 Board meeting. Policy No. 01 Board Mission and Goals and Policy No. 15 Student

Enrolment School Capacity are being deferred until September when the system plan has been approved and revised ministry legislation has been received.

The remaining 11 policies have been reviewed by staff and administration and revisions/updates are noted in the appendices. The revised policies will be presented at the committee meetings for further review. Through these consultations and discussions, trustee input will be incorporated into the final revisions that will be presented at the March Public Board meeting for approval.

According to Board Policy No. 2 Governance By-Laws and Standing Rules, amendments to by-laws shall be given in advance as a notice of motion and be confirmed by a two-thirds majority of all members of the Board present at that meeting.

The director reviewed the major changes and updates in the policies.

**Moved: M. Hall
Seconded: L. Kyle**

That the Executive Committee recommends that Hastings and Prince Edward District School Board approve amendments to the following Board policies/forms as outlined in appendices B, C, D, E, F, G, H, I, J, K, and L, and as contained in Executive Committee Report B-1, dated February 2, 2015.

- **Policy 03-C Student Representation on the Board**
- **Policy 03-F Trustee Expense Reimbursement**
- **Policy 03-G Hospitality**
- **Policy 11-A Committees of the Whole Board**
- **Policy 11-G Special Education Advisory Committee**
- **Policy 11-J Accessibility Committee**
- **Policy 11-K Parent Involvement Committee**
- **Policy 13 Appeals and Hearings Regarding Student Discipline**
- **Policy 13 Appeals and Hearings Regarding Student Discipline FORMS**
- **Policy 17 Transportation**
- **Policy 18 Learning Foundation**

Carried

Information

Canadian School Board Congress 2015

Director Savery-Whiteway advised trustees that this year the CSBC is being held in Saskatoon, SK. The approximate cost to attend, which includes registration, hotel, travel and meals, will amount to approximately \$2,550.

The director informed trustees that if she was to attend an out-of-province event, she would require Board approval. As this conference will take place when the final system plan is being put together, she stated that she will not be attending.

Role of the trustee

Director Savery-Whiteway advised she is working with Communications Officer, Kerry Donnell to create a series of “Did you know” articles based on the OPSBA Good Governance manual which will highlight the work of trustees for posting on the website and in school newsletters.

Trustee proposals/queries

- None.

OPSBA update

Trustee Hall reported on the following items from OPSBA:

- Public Education Symposium – January 28-31, 2015

Draft agenda review

Operations and Finance Committee

- Reviewed the agenda.

Remove “Confidentiality Agreement” from Information

Program and Human Resources Committee

- Reviewed the agenda.

Public Board Meeting

- Reviewed the agenda.

Adjournment

The Executive Committee meeting adjourned at 12:45 p.m.



**Operations and Finance Committee
Regular Meeting
PUBLIC AGENDA**

**March 9, 2015 – 7:00 p.m.
Board Committee Room, Education Centre**

Section	Item	Report No.	Resp.
A	Call to order		
	Delegations/Presentations: None Approval of agenda Approval of minutes: None – February 9, 2015 Business arising		
B	Recommendations		
	Short term borrowing	B-1	L. Miller
	Tender No. _____: New Trenton Elementary School	B-2	L. Miller/N. Pfeiffer
C	Information		
	Trustee expense report Trustee proposals/queries	C-1	L. Miller
D	Correspondence		
	None		
	Adjourn		

Next regular meeting: April 13, 2015

**Committee Membership: M. Brant – Vice-chair, B. Danes – Chair, M. Hall, D. Inch,
D. Patterson, Student Trustees: Cam Barry, Alyssa Mifflin**



**Program and Human Resources Committee
PUBLIC AGENDA**

**Regular meeting of
Monday, March 9, 2015 - 5:30 p.m.
Board Committee Room, Education Centre**

Section	Item	Report No.	Resp.
A	Call to order		
	Delegations / presentations – None Approval of agenda Approval of minutes – February 9, 2015 Business arising from the minutes		
B	Recommendations		
	2015-2016 School Year Calendar	B-1	CP
	Section 23 Programs	B-2	JR
C	Information		
5:30 p.m.	Board Improvement Plan for Student Achievement (BIPSA)	C-1	C. Portt T. Jones/H. McMaster
	Graduation rates update	C-2	C. Portt/J. Rogers
	Trustee proposals and queries	Verbal	All
D	Correspondence - None		

Move into closed session

Next regular meeting: Monday, April 13, 2015

Committee members: Tom Biniaris, Jennifer Cobb, Bonnie Danes, Mary Hall-Chair, Dwayne Inch, Lucille Kyle, Dave Patterson, Jim Williams



**BOARD MEETING
PUBLIC AGENDA**
Regular meeting of Monday, March 23, 2015 – 7:00 p.m.
Board Room, Education Centre

Section	Item	Report No.	Resp.
A	Call to order		
	Board prayer		M. Hall
	Delegations/presentations:		
	Approval of agenda		
	Approval of minutes:		
	• Regular meeting of February 23, 2015	A-1	D. Inch
	Business arising from the minutes		
	Report from Committee of the Whole Board		
	• Filling the vacancy on the Board		D. Inch
	• Agreement of purchase and sale for Queen Elizabeth Park		
B	Recommendations		
	Report from Executive Committee		
	• 2014-2015 Board Policy Review – Part B	B-1	M. Savery-Whiteway
	Report from Operations and Finance Committee		
	• Short term borrowing	B-2	L. Miller
	• Tender No. _____: New Trenton Elementary School	B-3	L. Miller
	Report from Program and Human Resources Committee		
	• Section 23 Programs	B-4	J. Rogers
	• 2015-2016 School Year Calendar	B-5	C. Portt
C	Information		
	Calendar of events	C-1	M. Savery-Whiteway
	Report from the Chair	Verbal	D. Inch
	Report from Executive Committee	Verbal	D. Inch
	Report from Operations and Finance Committee	Verbal	B. Danes
	Report from Program and Human Resources Committee	Verbal	M. Hall
	Reports from staff		
	• Character moment: Coe Hill School ???	Verbal	J. Rogers
	•		
	Questions, reports and proposals from trustees (including “notices of motion”)	Verbal	All
	•		
D	Correspondence		

Adjournment

Next regular meeting: Monday, April 27, 2015 – 7:00 p.m.