



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD  
EXECUTIVE COMMITTEE  
PUBLIC MEETING MINUTES  
Monday, January 9, 2017**

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**Members present:** B. Danes, M. Hall, D. Inch, L. Kyle, D. Patterson, J. Williams

**Regrets:**

**Absent:**

**Guests:** None

**Resources:** M. Savery-Whiteway, Director of Education

**Minutes:** D. Lucas, Administrative Assistant

Chair Kyle called the meeting to order at 11:40 a.m.

**Delegations/presentations**

- None

**Approval of Agenda**

**Moved:** J. Williams

**Seconded:** D. Patterson

**That the agenda be approved.**

**Carried**

**Approval of minutes**

**Moved:** M. Hall

**Seconded:** B. Danes

**That the minutes of the regular meeting of November 7, 2016 be approved.**

**Carried**

**Business arising from the minutes**

Director Savery-Whiteway brought business forward regarding the Ontario Secondary School Literacy Test (OSSLT). EQAO announced that they will not be doing any online testing in March. The testing will be done by pen and paper. EQAO will be providing updates on students who did complete the testing.

There was discussion of writing a letter to EQAO and that was put on hold until Bruce Rodriguez was replaced. There is currently a temporary person in place for the remainder of the 2016-2017 school year and there will be a permanent person in place for the following school year. The Trustees felt that it was important to continue with communication regarding EQAO. Director Savery-Whiteway agreed to provide a draft letter for them to review in February, 2017.

**Recommendation**

**2016-2017 Board Policy Review Part B**

Director Savery-Whiteway informed Trustees that according to Procedure 110 Board Policy Development and Review, board policies are reviewed every three years to ensure they are still relevant and have been implemented effectively. Changes to legislation and new guidelines also necessitate updates. There are currently 15 policies to be reviewed between now and April when revised policies will be brought forward for final approval.

**Moved: M. Hall**

**Seconded: J. Williams**

**That the Executive Committee recommends Hastings and Prince Edward District School Board authorize the Director to review the policies as contained in Board Report B-1 dated January 9, 2017 and bring recommendations forward in a timely manner to the Executive Committee for discussion in accordance with Board Policy No. 7 Board Policy Development and Review.**

**Carried**

**Information**

**Well-Being Engagement Paper - OPSBA**

Director Savery-Whiteway informed the Trustees that the Ministry of Education has now added “Promoting Well-Being” as one of their key priorities in addition to Achieving Excellence, Ensuring Equity, and Enhancing Public Confidence. To provide an opportunity for input into the government’s Well-Being Strategy, the Ministry has created a Well-Being Engagement Paper. A copy of the consultation was provided to the Executive Committee to review and provide feedback.

**2016 Director’s Annual Report**

Director Savery-Whiteway provided a draft of the annual report to be reviewed by individuals. Section 2.83 of the *Education Act* requires an annual report on the accomplishments of the board in relationship to the multi-year strategic plan. The report covers the period of January 2016 to January 2017 and documents the work that has been accomplished during the year. The final document will come forward to full board on January 23, 2017.

**Trustee Proposals/queries:**

- Trustee Danes inquired about the upcoming ARC meetings that are scheduled for January 18 and 25.

**OPSBA update:**

- Trustee Patterson suggested a motion be brought forward to the Program and Human Resources Committee regarding a proposed policy resolution for consideration at the 2017 OPSBA AGM.

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**Seconded: D. Inch  
Moved by: D. Patterson**

**Carried**

**Draft agenda review  
Student Enrolment/School Capacity Committee**

Highlights on the agenda are:

- Arc process, what has been done to date, what are the next steps, role of Trustees

**Operations and Finance Committee**

Highlights on the agenda are:

- Revised estimates for annual process of budget review, building renewal projects
- Trustee Honorarium

**Program and Human Resources Committee**

Highlights on the agenda are:

- BIPSAW,
- 2017-2018 school year calendar,
- Director's Annual report.

**Public Board Meeting**

Highlights on the agenda are:

- 2016-2017 Board Policy Review Part 2

**Correspondence**

- None

The meeting adjourned at 12:45 p.m.