



Hastings and Prince Edward District School Board

A Great Place to Learn and A Great Place to Work!

Chair of the Board: Carl Pitman

Director of Education: Kathy Soule

BUDGET COMMITTEE PUBLIC AGENDA June 6, 2011 – 5:30 p.m. Board Room

Section	Item	Report No.	Resp.
A	Call to order		
	Delegations/presentations - None		
	Approval of agenda		
	Approval of minutes – May 24, 2011		
B	Recommendations		
	CML Snider School track (handout)	B-1	D. Rutherford
	Trenton High School Track Quest proposal (handout)	B-2	D. Rutherford
C	Information		
	Review of current financial position	C-1	D. Rutherford
	Proposed budget adjustments	C-2	D. Rutherford



**HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD
BUDGET COMMITTEE
PUBLIC MEETING MINUTES
May 24, 2011
DRAFT**

Members present: M. Brant, J. Cobb, T. Goodfellow, M. Hall, D. Inch, L. Kyle, D. Patterson, J. Williams

Regrets: S. Clements

Resource: C. DeMille, T. FitzGibbon, R. McGall, M. Norton, C. Portt, J. Rogers, D. Rutherford, K. Soule

Minutes: J. Newman

Call to order

The meeting was called to order at 4:10 p.m.

Delegations/presentations

None

Approval of agenda

Moved: J. Williams

Seconded: J. Cobb

That the agenda be approved.

Carried

Approval of minutes

Moved: T. Goodfellow

Seconded: D. Patterson

That the minutes from the public meeting of May 9, 2011 be approved.

Carried

Recommendations

None

Information

Draft comparative revenue summary

Superintendent Rutherford reviewed Report No. C-1 which provided a comparative operating revenue summary and grants for student needs comparative revenue summary for 2010-2011 and 2011-2012. In addition, Superintendent Rutherford provided an overview of specific grant calculations as per the 2011-2012 Ministry of Education Technical Paper.

Draft comparative expenditure summary

Superintendent Rutherford reviewed Report No. C-2 which provided a comparative expenditure summary for 2010-2011 and 2011-2012. Also included in the report was a comparative review of elementary and secondary teaching salaries for 2010-2011 and 2011-2012.

Budget reductions

Superintendent Rutherford provided an overview of planned reductions to address the shortfall of approximately 3.6M in 2011-2012. Superintendent Rutherford advised that per pupil funding for full day kindergarten is \$3,900 less than other full day programs. He noted that if the Ministry funded full day kindergarten the same as other full day programs, it would significantly reduce the shortfall by \$800,000. Expenditure reductions approved by the Board in phase 1 total approximately 2M.

Draft letter to Minister of Education

Director Soule distributed and reviewed a draft letter to the Minister of Education addressing the board's budget concerns. Director Soule and Superintendent Rutherford noted key points addressed in the letter and requested approval to proceed. It was suggested that the letter also include a copy of the "Phase 1 Budget Reductions" noted in Report No. C-3 and the closing paragraph be revised to "We are prepared to meet with you to discuss the HPEDSB budget as we proceed through the process."

Moved: D. Patterson
Seconded: T. Goodfellow

That the Budget Committee recommend that the Hastings and Prince Edward District School Board proceed with the letter to the Minister of Education and that the letter include the Phase 1 Budget Reductions as noted in Budget Committee Public Report No. C-3 dated May 24, 2011.

This item was added to the board agenda for approval.

Next steps

Superintendent McGall and Superintendent Rutherford provided an overview of short and long term options to address the additional shortfall of 1.6M subsequent to the phase 1 budget reductions.

The meeting adjourned at p.m. 5:08 p.m.



**Hastings and Prince Edward
District School Board**

Budget Committee
Report No. C-1
June 6, 2011

**DRAFT 2011-2012 BUDGET
CURRENT FINANCIAL POSITION**

2011-2012 Draft Operating Revenue	\$186,872,345
2011-2012 Draft Operating Expenditure	<u>\$188,535,089</u>
2011-2012 Current Financial Position	<u><u>\$(1,662,744)</u></u>



DRAFT 2011-2012 BUDGET
COMPARATIVE OPERATING REVENUE SUMMARY

	<u>2010-2011 Budget</u>	<u>2011-2012 Budget</u>
Grants for Student Needs	\$ 176,133,387	\$ 180,742,774
Tuition Fees	2,456,411	2,801,102
Other Revenue	632,000	685,900
Education Program Other	1,952,857	2,642,569
Capital Grants	12,311,895	-
Transfer from Reserves/Accumulated Surplus	508,812	-
	<u>\$ 193,995,362</u>	<u>\$ 186,872,345</u>



DRAFT 2011-2012 BUDGET
COMPARATIVE EXPENDITURE SUMMARY

	<u>2010-2011 Budget</u>	<u>2011-2012 Budget</u>	
Day School Regular	\$ 87,974,043	\$ 90,756,617	(1)
Special Education	23,741,816	25,507,224	(2)
Safe Schools	378,653	396,535	(3)
School Management	13,849,883	13,983,383	(4)
Student Success	744,471	687,469	(5)
Student Support	601,550	623,794	(6)
Library and Guidance	2,862,062	2,929,612	(7)
Educational Services	2,507,498	2,096,472	(8)
International Students	997,842	1,093,583	(9)
Information Technology Services	5,175,592	4,890,153	(10)
Board Administration and Governance	5,224,689	5,280,106	(11)
Facility Services	20,335,348	22,272,342	(12)
Transportation Services	13,839,778	14,104,594	(13)
Continuing Education	437,694	448,820	(14)
Debt	3,420,811	3,464,385	
Capital Expenditure Summary	12,311,895	-	
	<u>\$ 194,403,625</u>	<u>\$ 188,535,089</u>	



DRAFT 2011-2012 BUDGET
PROPOSED BUDGET ADJUSTMENTS

	<u>Proposed Budget Adjustments</u>	<u>Estimated Impact</u>
1.0	Adjust revenue to reflect updated enrolment (secondary school enrolment adjusted upwards slightly)	\$170,000
2.0	Institute hiring review for all vacant positions not required under collective agreements. (As positions become vacant, needs analysis is carried out and potential cost savings identified)	\$200,000
3.0	Reduce cost increase projection for benefit plans. (Benefit carrier cost projections for renewal adjusted to reflect previous 12 months experience)	\$200,000
4.0	Review criteria for special education transportation needs such as monitors and taxis to ensure highest needs addressed.	\$100,000
5.0	Review with aim to reducing all non-essential budgets such as travel, professional development, equipment replacement.	\$100,000
	Sub-Total	\$770,000
	Current Financial Position	<u>\$(1,662,744)</u>
	Revised Financial Position	<u>\$(892,744)</u>